ACADEMIC CALENDER

(2024 – 2025)

KAKOJAN COLLEGE

(Accredited "A" Grade by NAAC)

An ISO-Certified Institution

KAKOJAN,JORHAT, ASSAM- 785107

ESTD: 1967

ACADEMIC CALANDER
2024 – 2025

KAKOJAN COLLEGE

Jorhat, Assam
PIN:785107
Tel:0376-2335023/ 9854055331(M)
E-mail:
kakojancollegeadm@gmail.comkakojan
college@yahoo.comWebsite:www.kako
jancollege.edu.in

Personal Memoranda

Name	:.....
Department	:.....
Name of Parent/Guardian	:.....
Address(Permanent)	:.....
	:.....
	:.....
Telephone	:.....
E-mail	:.....
Address(Present)	:.....
	.....
	.....
Blood Group	:.....

Note:

* This calendar is to be carried and kept by students at all times for instruction, guidance and generl reference.

* Students are to write down the irrespective class routine on the time table provided on page.

- Students may write down classes taken/not taken/missed in there marks column of the Academic Calendar.

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ABOUT THE INSTITUTION IN BRIEF

Kakojan College was established by the educationists, public, social workers and others of the greater Kakojan area which is located in the eastern part of the District of Jorhat, Assam by the side of N.H.37. Kakojan College was established on 24thJuly, 1967. It takes the concept of education to a higher stratum. This institution is about life-inallits dimensions: Learning, Working and Living.The institution provides a conducive environment for the holistic development of the students. Kakojan College is approved by University Grants Commission (UGC) and affiliated to Dibrugarh University, Assam.It offers 2 Under Graduate (UG) Courses (B.A.andB.Sc.)and Higher Secondary Course (HS) in both Arts and Science Stream. The college has Study Centers of Open and Distance Learning (ODL) under Krishna Kanta Handiqui State Open University (KKHSOU) and Dibrugarh University. The college is an ISO 9001: 2015 certified institution and registered in ARIIA, NISP, MIC, Ministry of Education, Government of India and also registered under NYPS, MHRD and Government of India. The College was accredited with **'A'** Grade by NAAC in 2023 in its 3rdCycle of accreditation. The college provides platform to the students to focus themselves in the Co- scholastic Activities, takes the responsibility of organizing community development programmes for the socio-economic development of the neighborhood and contributes towards sustainable eco-system and nation building.The healthy academic atmosphere, the good results, the personal careand guidance offered by the faculty members as well as the Information and Career Guidance Cell (ICGC) of the college have earned some plus points for the holistic growth of the students. Institution's Innovation Council, Kakojan College under MIC is rated with 2(two) Star and recipients of One District One Green Champion Award offered by MGNCRE.

FOUNDATION DAY

24thJuly 1967

Kakojan College was established on 24thJuly 1967

VISION

The vision of the college is to make allround development of the human resources through ***Quality Education*** under the guidance of Affiliating University (Dibrugarh University), University Grants Commission (UGC), National Assessment and Accreditation Council (NAAC) and Govt. of Assam. The institution upholds the highest standards for instruction in Arts and Science with career-oriented programmes. Along with academic excellence theinstitution emphasizes integrity, democracy, co-operation and cultural sensitivity so that the students may serve best the Society, Nation and the World. The institution also cherishes vision to impart education to those learners who have been deprived of formal system of higher education because of age, economic background etc. through Open Distance Learning (ODL) System.

MISSION

- Imparting Quality Education of National Standard and Imbibing skill for solving real life problem.
- Inculcating global perspective in attitude.
- Creating leadership qualities with futuristic vision.
- Fostering spirit of entrepreneurship and realization of social responsibilities.
- Cultivating adaption of ethics, morality and healthy practices in academic and professional life.
- Inculcatingthespiritofsocialdevelopmentthroughthestudyoflanguageand culture.
- Instillinghabitofcontinuallearning.
- Encouragingandsupportingcreativeandresearchtemperament
- EstablishingandpromotinglinkageswiththeInstitutionsandOrganizationsof National and International level.
- To introduce job-oriented and vocational programmes for professional and academic development.
- To organize community development programmes for the socio-economic development of the neighborhood.

SPECIALFEATURES

ThecollegebeinganinstitutionofHigherEducationismarchingfor 'Quality Education'

- All the courses of both Arts and Science streams are affiliated to the Dibrugarh University and recognized by the UGC.
- Properacademicenvironmentforeffectivedevelopmentofthehumanresources.
- Regularity and punctuality in teaching-learning system. Experienced and highly qualifiedfacultiesnotonlygivetheoreticalteachingtostudents,butalsoguidethemin future course of study, placement and practical knowledge. Shaping the attitudeand aptitude, personality and skill of the students to make them smart, energetic and dynamic citizens of the society.
- Thetraditionalmethodofteachingissupplemented withtheuseofAudio-visualAids, Group Discussion, Individual Guidance, Seminar, Workshop, Field work etc.
- MentoringSystemforDegreeStudents
- The Institution has established a linkage with IIT, Bombay to train students on Basic Computer Skills, Software and IT through Online Course.
- StudentscanavailDigital Libraryfacilityoftheinstitution.
- Launched e-learning website (www.kakojancollegeelearning.in) for H.S. and Degree (B.A./B.Sc.) students.

COLLABORATION WITH OTHER INSTITUTIONS/ORGANIZATIONS

- ThecollegehassignedMoU withNorthEasternRegionalInstituteofWaterandLand Management (NERIWALM), Tezpur, Assam (An Institute under the Department of WaterResources,RiverDevelopmentandGangaRejuvenation),MinistryofJalShakti,Go vt.ofIndiatoprovidetrainingforteachers,studentsandlaboratorybearers in the field of Eco Restoration, Environment, Land and Water Management.
- Asapartofextensionactivitiesandalsoforthesakeofsustainabledevelopment,the college has established "Organic Model Garden and Production Unit" in its extended Areaof the campus (Sector-B) with initial support from Fertile Ground (NGO) and Rotary International, Canada and NEADS, a local NGO.
- The College has also signed MOUs with North-East Small-Scale Industries Association(NESIA),Jorhattoprovidetrainingon*EntrepreneurshipDevelopment*an d *Skill Development.*
- ThecollegehasestablishedlinkageasASSOCIATIONofKnowledgepartner,Spoken TutorialProgrammewithIIT,BombayundertheNationalMissionofEducationthroughIC T, MHRD, Govt. of India, to train students on Basic Computer Skills, Software and IT.
- The college has signed MOU's with PRAGATI, a registered association, Jorhat, Assamto provideguidanceandcounsellingprogrammestoguidestudentsincareer, personality,leadershipandentrepreneurshipdevelopmentandtoprovidecommunity services in the rural, flood affected and tea garden areas by creating awareness in areas of health, hygiene,education and agricultural sector.
- The institution signed MOU with JYOTISKA, a Government of India (MSME) registeredEnterpriseandanArtandIndustryDevelopmentschoolinordertotrain StudentsandtheneighboringyouthsinFineArts,Photography,FloralDesignetc.and to organize awareness programme on horticulture and floriculture.
- DifferentdepartmentsoftheinstitutionsingedMOUwithotherHEIsofJorhatdistrict.Sign edMOUwithAnnapurnaSeedLibrary,LahdoigarhfirstseedLibraryinNorthEast India and first Sister Library from Asia in Richmond Grows Seed Lending Library totake initiative in creating awareness amongst students and neighbouring people on preservation of indigenous seeds along with organic agriculture.
- Signed MOU with Panchajanya, Teok a govt. registered cottage industry to create awarenessamongstudentsofnewgenerationtoinvolveinthefieldofcottageindustry and to train the students for innovative thinking and skill development.

- Signed MOU with North East Agriculture Technology Entrepreneurs Hub (NEATEHUB),anIncubation Center,Assam Agriculture University, Jorhat,Assam to facilitatediscussionregardinggeneralareasofcooperationinentrepreneurshipsector and startup.
- Signed MOU with University of Science and Technology (USTM), Meghalaya for collaboratinginResearch&Projectworks;InternshipProgramme;Studentsactivities anddevelopmentprogramme;ExtensionandOutreachactivities;Awareness campaigns;Supporttothepeopleindistressduringanynaturalcalamityoftheregion and also work in any other areas of common interest.
- Signed MOU with The Assam Kaziranga University, Jorhat, Assam for conducting academic and administrative staff and students exchange programme; to organised Faculty Development Programme (FDP); Skill Based Training; Education and Placement for Students; Exchange programme of sports and cultural activities.
- Signed MOU with DCB Girls' College, Jorhat, Assam for development of academic programme and collaboration.
- Signed MOU with Career Track, Jorhat, Assam for providing career counselling and coaching for competitive examination.
- SignedMOUwithKakojanSportsAssociation,Kakojan,Jorhatforcollaborationinthe development of Sports among the students;utilization of sports facilities/playground; tocreateahealthysportsenvironment;toprovideaplatformtoexplorethepotentialities in rural areas; maintenance of playground time to time; providing water facility to the players by the college authority.

KAKOJANCOLLEGE

Established:1967

PRINCIPALSFROM1967

Sl.No.	Period	Name	Qualification
1.	1967-70	Dulal Ch.Khound	M.A., LLB
2.	1970-74	J.Bhuyan,I/C	M. A.
3.	1974-78	H.Gogoi	M. A.
4.	1978-79	Mrs.NilimaBora,I/C	M. A.
5.	1979-91	Dulal Ch.Khound	M. A., LLB
6.	1991-1997	SyedSirazul Hussain	M. A.
7.	1997-2000	Dr.PrabhatCh.Goswami,I/C	M. A.
8.	2000-2006	Dr.AkonCh.Saikia	M. A., Ph.D.
9.	01-02-06-30-06-06	MadhabCh.Sharma, I/C	M. A.
10.	01-07-06-30-11-12	Dr.DeepakKr.Sarma	M. Sc., Ph.D.
11.	01-12-12-14-11-13	Ms.KabitaMahanta,I/C	M. A.
12.	15-11-2013–31-07-2023	Dr.RuprekhaBordoloi	M. A., Ph.D.
13	01-08-2023-27-09-2023	Mamoni Dutta	M.A
14	28-09-2023-	Dr.Rashmi Rekha Saikia	M.A.,M.Phil.,Ph.D

LIST OF THE ADMINISTRATIVE, TEACHINGANDNON-TEACHINGSTAFF

Principal : Dr.RashmiRekhaSaikia,M.A.,M.Phil.,Ph.D. Vice-Principal : Dr. Kshirod Saikia, M.A., M.Phil., Ph.D.

PresentGoverningBodyoftheCollege:

1. Dr.NirmalaSarma,President
2. Dr.RashmiRekhaSaikia,PrincipalcumSecretary
3. Dr.GayatriGoswami,V.C.Nominee,DibrugarhUniversity
4. Mrs.ProtivaBorah,V.C.Nominee,DibrugarhUniversity
5. Mrs.KanonDeka,Teachers'Representative
6. Mr.TufailZilaniImdadUllah,Teachers'Representative
7. Mr.RatulBaruah,OfficeRepresentative
8. Ms.ParishmitaHazarika,Librarian
9. Mr.SyedurRohman,GuardianRepresentative
10. Mrs.MoonmiSharma,GuardianRepresentative

Facultyof Arts:

DepartmentofAssamese:

1. Mrs.KanonDeka,M.A.,M.Phil. (HoD& Assistant Professor)
2. Dr.DharmendraDutta,M.A.,NET&SLET,M.Phil.,Ph.D. (Assistant Professor)
3. Mrs.NavanitaNath,M.A.,NET&SLET,M. Phil.
4. (AssistantProfessor)
5. Dr.MinakshiHazarika,M.A.,NET,M.Phil.,Ph.D (Assistant Professor)
6. Vacant

DepartmentofEnglish:

1. Dr.PankajGoswami,M.A.,M.Phil.,Ph.D. (HOD & Associate Professor)
2. Mr.TufailZilaniImdadUllah,M.A.,M. Phil.(Assistant Professor)
3. Dr.SikhamoniGogoi,SLET,M.A.,Ph.D. (Assistant Professor)
4. Dr.HasnahanaGogoi,M.A.,NET&SLETM.Phil., Ph.D.(Assistant Professor)
5. Mr.BhairabananBora,M.A. (Assistant Professor)

DepartmentofEconomics:

1. Mrs.JinumoniSaikia,M.A.,M.Phil.
   (HoD and Associate Professor)
2. Ms.RiniKramsapi,NET,M.A.
   (Assistant Professor)
3. Dr.NirmaliDoley,NET&SLET,M.A.,M.Phil.,Ph.D.
   (Assistant Professor)

DepartmentofEducation:

1. Mrs.RintiRaniSarmah,M.A.,M.Phil.
   (HoD, Assistant Professor)
2. Mr.DhurbojyotiBailung,M.A.,NET
   (Assistant Professor)
3. Mrs. Inumoni Gogoi, M.A.,
   M.Phil.(AssistantProfessor)

DepartmentofHistory:

1. Mrs.JoyashreeSaikia,M.A.,M.Phil,
   (Associate Professor)
2. Mrs.SarmisthaGoswami,M.A.,M.Phil,.
   (HoD& Assistant Professor)
3. Mr.LakhyaProtimNirmolia,M.A.,M.
   Phil,.(Assistant Professor)

DepartmentofPoliticalScience:

1. Dr.KshirodSaikia,M.A.,M.Phil,Ph.D.
   (HoD& Assistant Professor)
2. Mr.DhrubajyotiSaikiaM.A.,NET&SLET,M.Phil.
   (Assistant Professor)
3. Dr.AnitaDas,M.A.,NET,M.Phil.,Ph.D.
   (Assistant Professor)
4. Mr.ManobJyotiSaikia,M.A.,NET
   (Assistant Professor)

DepartmentofSociology:

1. Mrs.DiptiTamuli,M.A.,M.Phil
   (Assistant Professor)
2. Mrs.MinakshiMili,M.A.,B.Ed.NET&SLET
   (HoD& Assistant Professor)
3. Mrs.BorshaRaniBorah,M.A.,B.Ed.,NET,M.Phil.
   (Assistant Professor)
4. Mr.ProbinDas,M.A.,NET,M.Phil.
   (Assistant Professor)

FacultyofScience:

DepartmentofBotany:

1. Dr.BabitaPhukanBorkotoky,M.Sc.,M.Phil,Ph.D.
   (HoD& Assistant Professor)
2. Mr.JayantaDuarah,M.Sc.,M.Phil(AssistantProfessor)
3. Mr.AshishPratimHazarika,M.Sc.,M.Phil.(AssistantProfessor)
4. Mr.RomenBorah(LaboratoryBearer)

DepartmentofChemistry:

1. Mrs.MridulaNeog,M.Sc.,M.Phil.
   (HoD& Assistant Professor)
2. Dr.ParthaProtimBaruah,M.Sc.,Ph.D.
   (Assistant Professor)
3. Mr.UtpalSadhonider,M.Sc.,M.Phil
   (Assistant Professor)
4. Dr.SidharthaKr.Bharodwaj,M.Sc.,Ph.D.
   (Assistant Professor)
5. Mr.RajeshBordoloi(LaboratoryBearer)

DepartmentofPhysics:

1. Mr.SanjibBorah,M.Sc.,M.Phil
   (HoD& Assistant Professor)
2. Mr.DhrubajyotiSarmah,M.Sc.,M.Phil.
   (Assistant Professor)
3. Mrs.MasumDas,M.Sc.,M.Phil.
   (Assistant Professor)
4. Mr.PranjitBorah(LaboratoryBearer)

DepartmentofMathematics:

1. Mrs.JitaDutta,M.Sc.,M.Phil.B.Ed.
   (Assistant Professor)
2. Mr.SubhasisKotoky,M.Sc.,M.Phil.
   (HoD& Assistant Professor)
3. Mr.RajdeepBora,M.Sc.,SLET,M.Phil.
   (Assistant Professor)
4. Mrs.BanashreeBorah,M.Sc.
   (Assistant Professor)

DepartmentofZoology:

1. Mrs.JunmoniBaruah,M.Sc.,M.Phil.
   (HoD& Assistant Professor)
2. Dr.NibeditaGogoi,M.Sc.M.Phil,Ph.D.,B.Ed.,
   (Assistant Professor)
3. Mr.PrasannaHazarika,M.Sc.,M.Phil
   (Assistant Professor)
4. Dr.SemimaYasmin,M.Sc.M.Phil,Ph.D.,B.Ed.
   (Assistant Professor)
5. Mr.SanjibDutta(LaboratoryBearer)

DepartmentofStatistics:

1. Mr.PrasantaKumarSut,M.Sc.,M.Phil.
   (HoD& Assistant Professor)

FacultyofComputerCourse:

1. Mr.PallabPranBora,MCA
2. Mr.NondonPachani,MCA

LibraryStaff':

1. Ms.ParishmitaHazarika,M.Lib.I.Sc(NET),PGDCA (Librarian)
2. Mrs.MunmiGogoi,(LibraryBearer)
3. Md.MuziburRahman,(GradeIV)

Non-TeachingOfficeStaff:

1. Mr.RatulBaruah,SeniorAssistant
2. Mrs.PallabiLahon,JuniorAssistant
3. Mr.NabaProtimHandique,JuniorAssistant
4. Mr.SatyajitBorah,JuniorAssistant
5. Mr.MrigankaHazarika,JuniorAssistant
6. Mr.AsfiqurRahman,JuniorAssistant
7. Mr.RayhanZamal,JuniorAssistant

GradeIVStaff

1. Mr.MotiburRahman
2. Mr.JibonMesh
3. Mr.DambaruBorah
4. Mr.SurenSaikia
5. Mr.SarbanandaNath
6. Mrs.BijoyaBora
7. Mr.TepuramSaikia

COLLEGECOMMITTEES

ThecollegeisunderaGoverningBodydulyappointedandformedbyD.H.E.,Assam. For smooth functioning of the administrative and academic activities of the college various committees have been formed. The committees working under the chairmanship of the college Principal are as follows:

COLLEGEFYUGP(NEP)BOARD:

AsperDibrugarhUniversityGuideline

1. Dr.RashmiRekhaSaikia,Principal(Chairperson)
2. Dr.KshirodSaikia,VicePrincipal,(ViceChairperson)
3. HeadsoftheDepartments,Members
4. Mr.DhrubajyotiSaikia,Coordinator,IQAC,Member
5. Convener,TeachingLearningandEvaluation,MemberSecretary

ACADEMICMONITORINGCOMMITTEE:

1. Dr.RashmiRekhaSaikia,Principal(Chairperson)
2. Dr.KshirodSaikia,VicePrincipal(Convener)
3. Mr.DhrubajyotiSaikia,Coordinator,IQAC
4. Dr.NirmaliDoley,ConvenerofTeachingLearningandEvaluation
5. All HODs.

ADMISSIONCOMMITTEE:

Admission Committeeis formed in the college bytheauthoritywith all HOD's and Staff toconduct the admission procedure smoothly.

1. Dr.RashmiRekhaSaikia,Principal,(Chairperson)
2. Dr.KshirodSaikia,VicePrincipal
3. Mr.DhrubajyotiSaikia,Coordinator,IQAC
4. Dr.BabitaPhukanBorkotoky,Member
5. Mr.PallabPranBora,Member
6. Mr.LakhyaProtimNirmolia,Member
7. AllHoDsoftheDepartment(ArtsandScience)
8. AllOfficeStaff

EXAMINATIONCOMMITTEE:

Examination Committees are formed to conduct the Internal and External Examinations ofAHSEC and Dibrugarh University. Faculties and Staff are closely associated with these committees.

ROUTINECOMMITTEE

1. Dr.RashmiRekhaSaikia,Principal,Chairperson
2. Mr.DhrubajyotiSaikia,Coordinator,IQAC-Member
3. Mr.SubhasisKotoky,Convener
4. Mrs.KanonDeka,Member
5. Mrs.SarmisthaGoswami,Member
6. Dr.BabitaPhukanBorkotoky,Member
7. Mr.RatulBaruah,(SeniorAssistant-Office)-Member

STEERINGCOMMITTEE(NAAC)

1. Mr.DhrubajyotiSaikia,Coordinator,IQAC–Convener
2. Dr.DharmendraDutta,AssistantCoordinator
3. Dr.SikhamoniGogoi,AssistantCoordinator
4. Mr.RajdeepBora,AssistantCoordinator

CONVENERSOFSEVENCRITERIONS(IQAC)

1. CurricularAspect–Dr.HasnahanaGogoi,AssistantProfessor
2. Teaching,LearningandEvaluation-Dr.NirmaliDoley,AssistantProfessor
3. Research,InnovationandExtension–Dr.SikhamoniGogoi,AssistantProfessor
4. GovernanceandLeadership–PrincipalandMr.JayantaDuarah
5. InfrastructureandLearningResources–Mr.RajdeepBorah,AssistantProfessor
6. StudentSupportandProgression–Mrs.MinakshiMili,AssistantProfessor
7. InstitutionalValuesandBestPractices-Mrs.MasumDas,AssistantProfessor

PROSPECTUSCOMMITTEE:

1. Dr.RashmiRekhaSaikia,Principal,-Chairperson
2. Dr.BabitaPhukanBorkotoky–Convener

Members:

1. Dr.KshirodSaikia,VicePrincipal
2. Mr.DhrubajyotiSaikia,Coordinator,IQAC
3. Mr.LakhyaProtimNirmolia,AssistantProfessor
4. Mr.DhurbojyotiBailung,AssistantProfessor
5. Mr.PallabPranBora,ComputerFaculty

ACADEMICCALENDARCOMMITTEE

TheAcademicCalendaroftheinstitutionispublishedbyInternalQualityAssurance Cell (IQAC)

1. Dr.RashmiRekhaSaikia,Principal– Chairperson
2. Mr.UtpalSadhanidar,Convener

Members:

1. Dr.KshirodSaikia,VicePrincipal
2. Mr.DhrubajyotiSaikia,Coordinator,IQAC
3. Mr.LakhyaProtimNirmolia,AssistantProfessor
4. Mr.PallabPranBora,Computer Faculty

PM-USA3.0 COMMITTEE

1. Dr.RashmiRekhaSaikia,Principal,(Chairman)
2. Dr.KshirodSaikia,VicePrincipal(ViceChairman)
3. Dr.PankajGoswami,AssociateProfessor,Coordinator
4. Dr.DharmendraDutta,AssistantProfessor,AssistantCoordinator
5. Mr.UtpalSadhonider,AssistantProfessor,AssistantCoordinator
6. Mr.LakhyaProtimNirmolia,NodalOfficer
7. Dr.ParthaProtimBoruah,AssistantProfessor,RepresentativeofFaculty
8. President,Students'UnionSociety
9. GeneralSecretary,Students'UnionSociety
10. TechnicalSupportStaff

UGCCELL

1. Dr.RashmiRekhaSaikia,Principal,(Chairperson)
2. Dr.PankajGoswami –Convener
3. Mr.DhrubajyotiSaikia,Coordinator,IQAC –Member
4. Mr.PrasannaHazarika–Member
5. Mr.RatulBaruah(Office) -Member

UGCRESEARCHADVISORYCOUNCIL

1. Dr.RashmiRekhaSaikia,Principal, (Chairperson)
2. Dr.NibeditaGogoi,Convener

Committee01–FinanceandInfrastructure:

(a) Dr.PankajGoswami

(b) Dr.ParthaProtimBoruah

Committee02–ResearchProgramme,PolicyDevelopment

(a) Dr.BabitaPhukanBorkotoky

(b) Dr.Sikhamoni Gogoi

Committee03–CollaborationandCommunity

(a) Dr.Dharmendra Dutta

(b) Mr.UtpalSadhonider

Committee04–ProductDevelopment,MonitoringandCommercialization

(a) Mr.Rajdeep Bora

(b) Dr.HasnahanaGogoi

Committee05–IPR,LegalandEthical Matters

(a) Mr.DhrubajyotiSaikia

(b) Dr.NirmaliDoley

INFRASTRUCTUREDEVELOPMENTCOMMITTEE

1. Dr.RashmiRekhaSaikia,Principal,(Chairperson)
2. Dr.KshirodSaikia,VicePrincipal– Member
3. Dr.PankajGoswami,Coordinator,RUSAandConvener,UGCCell– Member
4. Mr.DhrubajyotiSaikia,Coordinator,IQAC –Member
5. Dr.ParthaProtimBoruah –Member
6. Mr.RajdeepBora,Member
7. Mr.RatulBaruah -(SeniorAssistant-Office)-Member

PURCHASINGCOMMITTEE(FORGENERALPURPOSE)

1. Dr.RashmiRekhaSaikia,Principal,(Chairperson)
2. Dr.KshirodSaikia,VicePrincipal,Member
3. Dr.PankajGoswami,Coordinator,RUSAandConvener,UGCCell– Member
4. Dr.BabitaPhukanBorkotoky,AssistantProfessor,Member
5. Mr.DhrubajyotiSaikia,Coordinator,IQAC –Member
6. Dr.ParthaProtimBoruah, AssistantProfessor,Member
7. Mr.RatulBaruah(Non-TeachingStaff)–Member

LIBRARYCOMMITTEE:

1. Dr.RashmiRekhaSaikia,Principal,(Chairperson)
2. Dr.KshirodSaikia,VicePrincipal,Member
3. Ms.ParishmitaHazarika,Librarian(Coordinator)
4. Mr.DhrubajyotiSaikia,Coordinator,IQAC–Member
5. Dr.PankajGoswami,Coordinator,RUSAandConvener,UGCCell –Faculty Member (Arts)
6. Dr.BabitaPhukanBorkotoky,FacultyMember(Science)

INTERNALCOMPLAINTSCOMMITTEE(ICC),W.E.F.08/01/2018

1. Dr.KshirodSaikia,VicePrincipal
2. Mrs.JoyashreeSaikia,MemberfromFaculty
3. Mrs.PallabiLahon,MemberfromNon-TeachingStaff
4. Mrs.MunmiGogoi,MemberfromNon-TeachingStaff
5. President,StudentUnionSociety(Studentmember)
6. GeneralSecretary,StudentUnionSociety(Studentmember)
7. Secretary,Girls'CommonRoom(Studentmember)
8. OneMemberfromNGOtobenominated

COLLEGIATESTUDENTGRIEVANCEREDRESSELCOMMITTEE:(CSGRC)

1. Dr.RashmiRekhaSaikia,Principal– Chairperson
2. Dr.KshirodSaikia,VicePrincipal–FacultyMember
3. Dr.BabitaPhukanBorkotoky–FacultyMember
4. Dr.ParthaProtimBoruah–FacultyMember
5. Mr.UtpalSadhonider–FacultyMember
6. Onestudentwillbenominatedbytheprincipalafteradmission(AccordingtoUGC Guideline)

CENTREFORWOMEN'SSTUDIES(WOMEN CELL)

1. Dr.RashmiRekhaSaikia, Principal– Chairperson
2. Mrs.KanonDeka,(Coordinator)

ExecutiveMember

3. Mrs.JunmoniBoruah
4. Mrs.MasumDas
5. Ms.ParishmitaHazarika

NEWSLETTER'ALERT' COMMITTEE:

1. Dr.RashmiRekhaSaikia,Principal,Chairperson
2. Mr.DhrubajyotiSarmah,Editor
3. Dr.NirmaliDoley,Editor
4. Mr.DhrubajyotiSaikia,Co-ordinator,IQAC–Member
5. Mrs.MinakshiHazarika, Member
6. Mr.ManobJyotiSaikia, Member
7. Mr.DhurbojyotiBailung,Member

STUDENTSADVISORYCOUNCIL

1. Dr.RashmiRekhaSaikia,Principal(Chairperson)
2. Mr.SanjibBorah– Function
3. Dr.PankajGoswami –Cultural
4. Mr.RajdeepBora -Gamesand Sports
5. Mr.DhrubajyotiSarmah – Debating
6. Mrs.JitaDutta–Literary
7. Mr.BhairabanonBora–Magazine(EnglishSection)
8. Mrs.MridulaNeog–Magazine(AssameseSection)
9. Mrs.RintiRaniSarmah -SocialService
10. Mr.PrasannaHazarika-Boys'Common Room
11. Mrs.DiptiTamuli-Girls'Common Room

INFORMATIONANDCAREERGUIDANCECELL(ICGC)

1. Dr.RashmiRekhaSaikia,Principal(Chairperson)
2. Mr.DhrubajyotiSaikia,Coordinator,IQAC
3. Dr.NibeditaGogoi,AssistantProfessor–Convener
4. Mrs.MridulaNeog, Member
5. Mr.PrasannaHazarika,Member
6. Mrs.NavanitaNath,Member
7. Dr.NirmaliDoley,Member
8. Dr.HasnahanaGogoi, Member
9. Dr. Semima Yasmin, Member

SPOKENTUITORIALONLINECOURSE

(UNDER IIT, BOMBAY)

TheinstitutionhasestablishedalinkagewithIIT,BombayundertheNationalMissionofEducationthroughICT,MHRD,Govt.ofIndiatotrainstudentsonBasicComputer Skills, Software and IT through online course.

FacultyOrganizer:

Mr.PallabPranBora,MCA

TECHNICALMAINTENANCECOMMITTEE

1. Dr.RashmiRekhaSaikia,Principal(Chairperson)
2. Mr.PallabPranBora,Convener
3. Mr.RajeshBordoloi,Member
4. Mr.RomenBorah, Member
5. Mr.MrigankaHazarika,Member
6. Mr.AsfiqurRahman,Member

NATIONALSERVICESCHEME(NSS)

1. Dr.RashmiRekhaSaikia, Principal-Chairperson
2. Mr.JayantaDuarah-ProgrammeOfficer
3. Mr.ProbinDas-AssistantProgrammeOfficer

Members

1. Mr.DhrubajyotiSaikia,Co-ordinator,IQAC
2. Mrs.DiptiTamuli
3. Mr.SanjibBorah
4. Dr.AnitaDas

5. Mrs.MasumDas
6. Mrs.BorshaRaniBorah
7. Dr.NirmaliDoley
8. Mr.SatyajitBorah(Office)

SC/ST/MINORITY CELL:

1. Dr.RashmiRekhaSaikia,Principal-Chairperson
2. Mr.TufailZilaniImdadUllah-Convener
3. Mrs.KanonDeka, Member
4. Mrs.MinakshiMili–Member
5. Mr.ProbinDas,Member
6. Ms.RiniKramsapi –Member
7. Dr.NirmaliDoley–Member
8. Mr.MotiburRahman(Office)–Member

DISCIPLINARYCOMMITTEE

1. Dr.RashmiRekhaSaikia,Principal-Chairperson
2. Dr.KshirodSaikia,VicePrincipal-Convener
3. Dr.PankajGoswami,Member
4. Dr.DharmendraDutta,Member
5. Mr.SanjibBorah,Member
6. Mrs.JitaDutta,Member
7. Mr.AshishPratim Hazarika

PUBLICATIONCELL

1. Dr.RashmiRekhaSaikia,Principal-Chairperson
2. Mr.TufailZilaniImdadUllah-Convener
3. Mr.DhrubajyotiSaikia,Coordinator,IQAC,Member
4. Mr.LakhyaProtimNirmolia,Member
5. Dr.SikhamoniGogoi,Member
6. Mrs.MinakshiHazarika, Member

ACADEMICAUDITCOMMITTEE

1. Dr.RashmiRekhaSaikia,Principal,Chairperson
2. Dr.KshirodSaikia,VicePrincipal– Convener
3. Dr.NibeditaGogoi,Member
4. Mr.AshishPratimHazarika,Member
5. Mr.DhrubajyotiSarmah,Member
6. Mrs.MasumDas,Member
7. Mr.BhairabananBorah,Member

GIRLS'HOSTELCOMMITTEE,KAKOJAN COLLEGE

1. Dr.RashmiRekhaSaikia,Principal, Chairperson
2. Mrs.JinumoniSaikia,Warden
3. Dr.KshirodSaikia,VicePrincipal,Member
4. Mrs.MridulaNeog,Member
5. Mrs.RintiRaniSarmah,Member
6. Mrs.DiptiTamuli,Member
7. Mrs.InumoniGogoi, Member

ENVIRONMENTMANAGEMENTCOMMITTEE

1. Dr.RashmiRekhaSaikia,Principal(Chairperson)
2. Ms.MasumDas-Convener
3. Mrs.JunmoniBoruah–Member
4. Dr.HasnahanaGogoi– Member
5. Mr.AshishPratimHazarika-Member
6. Mr.UtpalSadhonidar– Member
7. Ms.MinakshiMili–Member
8. Ms.MinakshiHazarika–Member
9. Mrs.BanashreeBorah–Member

ADMINISTRATIVEAUDITCOMMITTEE:

1. Dr.RashmiRekhaSaikia,Principal-Chairperson
2. Mr.DhrubajyotiSaikia,Coordinator,IQAC-Convener
3. Dr.PankajGoswami–Member
4. Mr.RatulBaruah - Member
5. Mr.NabaProtimHandique–Member
6. Mr.SatyajitBorah-Member

CANTEENCOMMITTEE:

1. Dr.RashmiRekhaSaikia,Principal(Chairperson)
2. Mrs.JunmoniBaruah,Convener
3. Mr.TufailZilaniImdadUllah,Member
4. Dr.NibeditaGogoi,Member
5. Dr.ParthaPratimBaruah,Member
6. Mr.SanjibBorah,Member
7. Dr.DharmendraDutta,Member

CHILDRENDAYCAREMANAGEMENTCOMMITTEE

1. Dr.RashmiRekhaSaikia,Principal(Chairperson)
2. Dr.KshirodSaikia,VicePrincipal,Advisor
3. Mrs.KanonDeka,Coordinator,WomenCell,Secretary
4. Dr.HasnahanaGogoi,AssistantSecretary
5. Dr.BabitaPhukanBorkotoki,Teachermember
6. Mr.TufailZilaniImdadUllah,Teachermember
7. Mr.BhairabananBorah,Teachermember

COMMITTEEUNDERRECOGNISEDSAP(SWACHHATAACTIONPLAN)INSTITUTION

(MinistryofHumanResourceDevelopment-MGNCRE)

1. **Sanitation and Hygiene**
   a) Mrs.SarmisthaGoswami
   b) Mrs.RintiRaniSarmah
   c) Mrs.Junmoni Baruah
   d) Dr.NibeditaGogoi
   e) Dr.Dharmendra Dutta
   f) Mr.PrasannaHazarika
   g) Mrs.MinakshiMili
   h) Dr.HasnahanaGogoi
2. WasteManagement
   a) Dr.NibeditaGogoi
   b) Mrs.Junmoni Baruah
   c) Dr.AnitaDas
   d) Dr.Sikhamoni Gogoi
   e) Ms.RiniKramsapi
   f) Dr.SemimaYasmin

3. WaterManagement
   a) Mrs.MridulaNeog
   b) Mrs.JinumoniSaikia
   c) Dr.ParthaProtimBoruah
   d) Mr.UtpalSadhonider
   e) Dr.SiddharthaKumarBhorodwaj
4. EnergyManagement
   a) Mr.Sanjib Borah
   b) Mr.DhrubajyotiSarmah
   c) Mrs.JitaDutta
   d) Mr.Subhasis Kotoky
   e) Mr.DhrubajyotiSaikia
   f) Mrs.Banashree Bora
5. Greenery
   a) Dr.BabitaPhukanBorkotoky
   b) Mrs.KanonDeka
   c) Mr.JayantaDuarah
   d) Mr.AshishPratimHazarika
   e) Mrs.BorshaRani Borah
   f) Mrs.NavanitaNath
   g) Mr.ProbinDas
6. InstitutionCleanlinessSupervisionCommittee
   a) Mrs.MridulaNeog,Convener
   b) Mr.SubhasisKotoky,Member
   c) Mr.UtpalSadhonider,Member
   d) Mrs.MinakshiHazarika,Member
7. Laboratory,ClassroomandCampusCleanlinessCommittee
   a) AllLaboratoryBearers
   b) AllGradeIVemployees

INSTITUTION'SINNOVATIONCOUNCIL(IIC)
KAKOJAN COLLEGE, JORHAT, ASSAM

Sl. No.	Nameof Member	MemberType(Teaching/ Non- teaching / External Expert)	KeyRole/Position assigned in IIC
1.	Dr.BabitaPhukanBorkotoky	Teaching	President
2.	Dr.KshirodSaikia	Teaching	VicePresident
3.	Mr.Rajdeep Borah	Teaching	Convener
4.	AshishPratimHazarika	Teaching	InnovationActivity Coordinator
5.	MridulaNeog	Teaching	InternshipCoordinator
6.	Dr.NibeditaGogoi	Teaching	StartupActivityCoordinator, IPR Activity Coordinator
7.	TufailZilaniImdadUllah	Teaching	SocialMediaCoordinator
8.	LakhyaProtimNirmolia	Teaching	AISHE&NIRF Coordinator
9.	MridulGogoi	Teaching	Member
10.	SarmisthaGoswami	Teaching	Member
11.	JayantaDuarah	Teaching	Member
12.	DhrubajyotiSarmah	Teaching	Member
13.	Dr.DharmendraDutta	Teaching	Member
14.	DhrubajyotiSaikia	Teaching	Member
15.	UtpalSadhonider	Teaching	Member
16.	Dr.AnitaDas	Teaching	Member
17.	MasumDas	Teaching	Member
18.	BorshaRaniBorah	Teaching	Member
19.	BhairabananBora	Teaching	Member
20.	NavanitaNath	Teaching	Member
21.	Probin Das	Teaching	Member
22.	RiniKramsapi	Teaching	Member
23.	Dr.HasnahanaGogoi	Teaching	Member
24.	Dr.NirmaliDoley	Teaching	Member
25.	BanashreeBora	Teaching	Member
26.	InumoniGogoi	Teaching	Member
27.	PallabPran Bora	Teaching	Member
28.	RatulBaruah	Non-Teaching	Member
29.	NabaProtimHandique	Non-Teaching	Member

DistanceEducationStudyCentre

KRISHNAKANTAHANDIQUISTATEOPENUNIVERSITYSTUDYCENTRE

KrishnaKantaHandiquiStateOpenUniversitystartedastudycenterinKakojanCollege in 2008.

KakojanCollegestudycenterisoneofthefirstgroupcentersrunningfromthevery beginning of the University bearing code no. 1301.

TheMotto,Objectives,Vision&MissionoftheUniversityareasfollows.

Motto:

The very purpose of establishment of the University is to promote education to reach the unreached through the Open and Distance Learning System and the Motto of the University is‘EducationFbeyond Barriers’ of age, academic background and geographical boundaries.

Objectives:

ThemainobjectivesoftheKrishnaKantaHandiquiStateOpenUniversityamongothers are:

1. Toprovideaccesstohighereducationtolargesegmentsofthepopulation, andinparticular the disadvantaged groups such as those living in remote and rural areas including working people, housewives and other adults who wish to upgrade or acquire knowledgethrough studies in various fields.
2. Toprovideopportunitiesforhighereducationtoalargesegmentofthepopulation,including those who could not pursue higher education at appropriate time due to various reasons.
3. Tostrengthenanddiversifythedegree,diplomaandcertificatecoursesrelatedtotheneedsofemployment and necessary for building the economy of the country on the basis of its naturaland human resources.
4. Tocontributetothe improvement of theeducational system inthestatebyproviding a non- formal channel complementary to the formal system.
5. To Advance and disseminate learning and knowledge bya diversity of means including the use of any communication technology.
6. To provide education and training to develop skills in various arts and crafts, raising their quality and improving their availability to the people.
7. Toprovidecounselingandguidancetothelearners.

With a view to make higher education more accessible, KKHSOU has classified its diverse academic programme to suit the potential learners of the following target groups.

1. Peoplelivinginrural,remote,mountainousandborderareas.
2. Personsdeprivedofhighereducationinyoungageanddesiroustoimprovetheirqualification.
3. Peopleengagedindifferentservices,business,agricultureorotherprofessions.
4. PersonsdeprivedofadmissioninconventionalUniversitiesofthestate.
5. Women,particularlyhousewives.
6. PeoplebelongingtoScheduledTribes,HillTribes,sociallyandeducationallybackward classes.
7. Physicallyhandicapped.
8. Peopleengagedinarts,crafts,cottageindustries.
9. Prisonersand
10. Workingpeoplewhowishtodeveloptheirprofessionalskills.

IntheinitialstageB.P.P.(BachelorofPreparatoryProgramme)wasstarted.

Fromthesession(2008-09)the degreecoursesarestartedtwo batches have already comeout successfully taking degree in the following concerns:

a) B.A.(BachelorofArts)

b) B.M.C.(BachelorofMassCommunication)

c) B.C.A.(BachelorofComputerApplication)

d) P.G.Courses(MCA,MSW,MAinAssamese,English,Pol.Science,Sociology)

ForthesmoothrunningofthecenterthereisamanagingcommitteeinKakojanCollege. TheStudyCentrecomprisesthefollowingpersons-

CentreIn-charge :***Dr.RashmiRekhaSaikia,Principal***

Coordinator :***Md.TufailZilaniImdadUllah,M.A.,M.Phil***

Assistant Professor -

ContactNo.+919435248807

AssistantCoordinator :***Mr.LakhyaProtimNirmolia,M.A.,M.Phil.,***

AssistantProfessor-

Contact No.

+919435993315Office Assistant

:Ms.SabinaY

asmin

To get detail information please contact office of the Coordinator, KKHSOU, KakojanCollege Study Centre from 1 pm to 3 pm.

StudyCentreofDirectorateofOpenandDistanceLearning(DODL), Dibrugarh University

Kakojan College has a Study Centre under Directorate of Open and Distance Learning, Dibrugarh University.

ThemajorobjectivesoftheDirectorateofOpenandDistanceLearning(DODL), Dibrugarh University are as follows –

1. To provide access to quality higher education to the people of the region who are deprived of higher education due to various reasons.
2. Toprovidehighereducationtothosewhowishtoupgradeoracquireknowledgethroughstudies in various field.
3. Todevelopknowledgeandskillsindifferentareaswhicharehithertocoveredbyformal education system existing in the North-East Region.
4. Topromoteresearchindifferentfields.
5. Toprovideguidanceandcounsellingtoitsstudents.

ThefollowingcoursesareavailableatKakojanCollegeStudyCentreunderDirectorate of Open and Distance Learning (DODL) under Dibrugarh University, Assam

1.M.A.in Assamese, 2.M.A.in English, 3.M.A.inEconomics,4.M.A.inEducation 5.M.A.inPoliticalScience,6.M.A.inSociology

Thestudycentercomprisesthefollowingpersons– Center in Charge : Principal

Coordinator :TufailZilaniImdadUllah

Assistant Coordinator : Lakhya ProtimNirmolia

ACADEMICENVIRONMENTINTHECOLLEGE

TheCollegeismarchingfor*'Quality Education'*. Fortheprogergrowthof human resources all possible measures have been taken by providing following infrastructure facility:

Library:

The college has a Central Library which is the key resource center to support the educational and research programme. Digital Library facility is available in the college library. The students may avail digital library facilities. The students must register themselves to avail thedigitallibraryfacilities.ThecollegeDigitalLibraryisalsolinkedup with National Digital Library(NDL). Students requiring academic resources can avail the facilityofINFLIBNET(NLIST).TheCollegelibrarycontains a good collection of bookson various subjects which caters to the needs of students and faculties. All possible steps aretakentoequipthelibrarywithmodernfacilities.Thelibrarysubscribesamplenumber of Journals, Magazines, and News Papers etc. The studentshavetodepositalibrary caution money at the time of admission and it is refundable after completionofthecourseonthebasisoftheclearancecertificateissuedbythelibrarian.Thelibraryhas been providing one multi-media computer system, Photocopy and Internet facilities are also available. The departmental library facilities are also available in each department.

Laboratory:

(i) All the Departments of Science Stream possess well equipped and modern laboratories forconducting practical classes.

(ii) TheDepartmentofMathematicshasaMathematicslaboratoryi.e.Matlab.

(iii) TheDepartmentofEnglishhasaminilanguagelaboratory

(iv) Thereisacomputerlaboratorywithhighspeedinternetfacility.

(v) TheDepartmentofEducationhasalaboratoryforconductingpracticalclasses.

Museum:

The institution has a mini ethnic museum at Central library. The museum is maintained by Department of History.

ICTFacility:

Inadditiontogeneralclassroomstheinstitutionhas-

(a) ComputerLaboratory

(b) Awell-equippeddigitalconferencehallforseminar,workshopetc.

(c) 10ICTenabledclassrooms

(d) Facilityforvideoconferencing

OtherInfrastructureFacility:

HOSTELFACILITY:

Hostelfacilityisavailableforgirlstudentswith 34seats.HostelAdmissionForms can be obtained from college office. Construction of Boys Hostel is going on.

CANTEENFACILITY:

Canteenfacilityisavailableforthestudentsandstaffinsidethecollegecampus.

STUDENTSUPPORT

MentoringSystem:

Itisnowwellestablishedthat"MentoringSystems"arethebestpracticestrategies for promoting success of the students. Full all-round development of the students, the college has introduced Mentoring system to provide information, advice and emotional supporttothestudents.Forthispurpose,eachfacultymemberoftheinstitutionassigned with a group of students at Honours/Major level according to the strength of their respective departments.

1. **InformationandCareerGuidanceCell(ICGC):**

TheICGCofthecollegehasbeenfunctioningtogiveproperguidanceandcounselingrelated todifferentCoursesofstudy,Career,Placementetc.TheCellalsomonitorspersonalitydevelopment and mental health of the students. The ICGC also monitors six months Skill Based Certificate Courses.

2. GrievanceRedressalCell:

As the students are primary stakeholder of the institution, the college authority has responsibilitytomeettheirnecessities,whetheracademicoradministrative.Tosolvetheirproblema Grievance Redressal Cell has established in the college. The grievances may be communicated in the form of written complaint and dropped in the grievance redressal box placed for that purpose. Grievances may also communicated tothe authority through Student Union Society. The Grievance Redressal Cell takes all possible measure for welfare of the student community.

INTERNALCOMPLAINTSCOMMITTEE(ICC),W.E.F.08/01/2018

Internal Complaints Committee (ICC) for Gender Sensitization against Sexual harassment.

As per Section 4 of the UGC (Prevention, Prohibition and Redressal of Sexual harassment of Women Employees and Students in Higher Education Institutions) Regulation 2015, the institution has formed an "Internal Complaints Committee (ICC) for Gender Sensitization against sexual harassment.

NEWSLETER'ALERT'

Kakojan College News Letter 'Alert' is brought out annually at the end of each academic session. Information of all the activities including academic, faculty development, achievement, institutional development activities, activities for the community development of the neighbourhood are published systematically. The objective of this newsletter 'Alert' is to let the public and students know about various constructive activities of the institution.

CENTREFORWOMEN'SSTUDIES(WOMEN'SCELL)

ThecollegehasaCentreforWomen'sStudies(Women'sCell)anditisrecognizedbythe Centrefor Women's Studies, Dibrugarh University, Assam. The Centre seeks to resolve various problems and finds solutions, prospects of the girl students of the college and women of the neighbourhood. It promotesacademic development and research activities on Women Studies. An ISSN Journal (2230-7443) Journal "Emerging Echoes" is being published annually under Centre forWomen's Studies (Women Cell) of the institution. It has also published books named "Awakening of Women" and "Jagriti" respectively.

VARIOUSWINGSOFDEPARTMENT

Various Departmental Bulletins and Journals are published by the faculties and studentsthroughvariouswingsoftheDepartments.Thestudentsofeachdepartmentofthe institution prepared Departmental Wall Magazines each year. These Bulletins, Journals & Wall Magazines reflect the activities of the Department and serve as an instrument for the students to express their creative efforts.

ListofVariousWingsofDepartmentandPublication:

Department	Wings	Publications	WallMagazines
Assamese		Anuranan	AkhoraGhar
		Bikshyan	Kachiali
		Panchai	
English	EnglishStudyandLiterary Forum(ESALF)	The Rainbow	TheExpression
		ThePhoenix	
Economics	EconomicStudyandResearch Centre(ESARC)	EcoDesk	EcoVision
Education	AllAssamEducationSociety	Abhigyan	Sugandhi
History	HistoricalResearchCentre	-	OldCastle
PoliticalScience	PoliticalScienceStudyCircle	Politica, Aparahna, Pragyakamal& Bodhiroom	Jagaran
Sociology	SociologicalStudyCentre	SociologicalInsight	SamajBikshan
ScienceStream	ScienceClub	-	VigyanProbah
Chemistry	ChemicalSociety	Chemlet	Molecule
Botany	-	Chiraseuj	Mohiruh
Zoology	-	Pranapank	Chromobikash
Mathematics	MathematicalSociety	-	Integer
Physics	PhysicsSociety	-	Universe

CO-CURRICULARACTIVITIES

1. Students'UnionSociety:

TheStudents'UnionSocietyisademocraticunitformedwiththeelectedmembers from the Students Community annually. The objectives of this society are promotion of Cultural, Socialand Corporate life of the institution.

2. CollegeMagazine:

College Magazine is published to encourage literary and journalistic activities amongthestudents.Themagazineiseditedbythestudenteditorelectedannuallybythe students.

3. NationalCadetCrops(NCC):

NCC the World's largest youth organization, open to the students of Academic Institution.It imparts military training to over 1 million school and college students. The NCC is only organization of its kind, which imparts Leadership, Discipline, Integration, Adventure,Military,PhysicalandCommunityDevelopmenttrainingtoover13lakhsyouth of the country. NCC offersa wide spectrum of activities classified into five main areas. Institutionaltrainingisparamountamongsttheseanditincludesconduct Annual Training Camp. Flying, Sea training and familiarization training with various services institute like Indian Military Academy (IMA), at Dehradun and Officers Training Academy (OTA) at Chennai.CommunityDevelopmentprogrammebyinvolvinginvariousactivitiesviz.adult literacy, anti-drug, anti-leprosy campaigns,planting of tree to conserve ecology etc. Student can acquire NCC 'B' and 'C' certificate by completing 3 years course.

ThecollegehasanNCCUnitforbothboysandgirlsstudentsunder9-AssamBN, JorhatGroup.TheUnitparticipatesintrainingandsocialserviceprogrammesindifferent parts of India.

Incentive for NCC Cadre:

VacanciesreservedforcommissioninDefenceForcesforNCCCCertificateHolders:

(a) Army– 64everyyearforIMA.DehradunthroughUPSCandSSBinterview.100 inOfficerTrainingAcademy(OTA),ChennaiforShortServiceCommissionNon-TechnicalNo UPSC Exam, only SSB every year.

(b) ForORs,Sailors,Airmen:5to10percentbonusmarksawardedforrecruitment.

(c) ParaMilitaryForces: 2to10bonusmarksawardedforrecruitment

(d) Departmentoftelecommunication:Bonusmarksawardedforrecruitment

(e) CRPF:NCCcadetsholding3rddivisiondegreeeligibleforrecruitmentto gazetted posts.

(f) NCC:CivilianGlidinginstructors/GirlCadetInstructors/WholeTimeLadyOfficers.

(g) StateGovt:PreferenceforStateServicesincertainStates.

(h) Industry:SomeindustriesgivepreferencetoNCCCcertificateholdersforvariousjobs relatedwith the field of security.

(i) NCCGames:Cashawardstoteamsandindividualsforexcellence.

Lt.RatulBarauh,(MA,MLISC,MPS)AssociateNCCOfficer(ANO)

NationalServiceScheme(NSS)

The National Service Scheme (NSS) under Dibrugarh University and sponsored by the Ministry of Youth Affairs, Govt. of India, functions effectively on the campus and neighbourhood,conducting various social and community programmes.

**Theinstitutionprovidesthebasicfacilitiesforgamesandsportsintermsofsportsfield, courts and playing equipment both for practice and competition.

Cultural activities among the students are promoted through various platforms suchas-Music,Literature,Drama,Debatingetc.WillingstudentscanjoineitherNSSor NCC where the students get an opportunity to develop a spirit of co-operation and leadership qualities.

4. Excursion/FieldWorks

Besides departmental compulsory excursion, the institution arranges Educational Excursions and Field Works for students. The Excursion team accompanied by teacher in-chargegetsanopportunitytoseeandinteractwithpeoplefromdifferentregionsandstates.

ASSOCIATIONOFSTAKEHOLDER

1. Teachers' Unit:

TheTeachers'Unitofthecollegeisademocraticassociationoftheteachersunder the banner of Assam College Teachers Association (ACTA) which deal with various issues of the teachers.

2. AlumniAssociation:

ThecollegehasanAlumniAssociationtoestablishanetworkbetweenthecollege and itsalumni. The alumni gets an opportunity to be involved in the academic and developmental activities of the college.

3. Guardian Association:

To establish a network between the institution and the guardians of the students 'KakojanCollege Guardian Association' was constituted and is functioning smoothly till now.Effortshavebeenmadeforthebetterinvolvementoftheguardiansintheacademic and other activities of the college.

EXTENSIONSERVICECELL

Theinstitutionhasan"ExtensionServicesCell"forthebenefitofthestudentsand people in the neighborhood. It organizes Medical Camps, Social Awareness and Community Development Programmes annually.

ORGANICMODELGARDENANDPRODUCTIONUNIT

KakojanCollegehas established an "OrganicModelGarden and Input Unit" in its extendedarea (Sector - B) as a part of extension activities with initial supportof**Fertile Ground (NGO) Canada, Rotary International, Canada** and NEADS a local NGO**.** Career oriented agro based short term certificate programme was started from session 2017-2018,keepinginviewtheneedforimplementationoforganicagriculturalpractices. **"Project Implementation Committee"**

1. Dr.RashmiRekhaSaikia,Principal,ProjectCoordinator
2. Dr.KshirodSaikia,VicePrincipal
3. Mr.DhrubajyotiSaikia,AssistantProfessor,Coordinator,IQAC
4. Dr.BabitaPhukanBorkotoky,AssistantProfessor,Convener
5. Dr.PankajGoswami,AssistantProfessor,ProjectFacilitator
6. Mr.MohanBora,Alumni,OrganicFarmercumTeamLeader
7. Mr.AbhoyBora,Member

ABOUTTHEINFORMATIONANDCAREERGUIDANCECELL

The "Information and Career Guidance Cell" was established to give an average 'Kakojanian' a smallglimpseof the large horizon that awaits to takehim/herbysurprise. Someoneoncesaid-"Learnfromtheexperienceofothers.Lifeistooshort."Abidingthis adage one must learnhow to plan carefully their career and go about turning alldreams into reality. Its aim is to make the students conscious about their career and also give themallrequiredinformationaboutcareeropportunitiesindiversefields.TheInformation and Career Guidance Cell (ICGC) is theretolendahelpinghandateachandeverystep of their journey towards their goal.

ThefollowingsixmonthsSkillBasedAdd-onCertificatecoursesareavailableand monitored bythe Information and Career Guidance Cell (ICGC).

1. CertificatecourseonMobile repairing
2. CertificatecourseonElectrician
3. CertificatecourseonComputerApplication(OneYear)
4. CertificatecourseonSpokenTutorialonComputerLiterature(IIT,Bombay)
5. CertificatecourseonDTPinAssamese(6thMonth)
6. CertificatecourseonPhotoshop(6thMonth)
7. CertificatecourseonCuttingandTailoring(Threemonths)
8. CertificatecourseonBeautyandMakeup
9. CertificatecourseonFrontOffice Management
10. CertificatecourseonMushroomCultivation
11. CertificatecourseonCaneandBambooCraft
12. CertificatecourseonCakeMakingandConfectionery
13. CertificatecourseonArtandCraft
14. CertificatecourseonPerformingArt(*Satriya*Danceand Recitation)
15. CertificatecourseonSoft Skills

SOMEIMPORTANTRULES

ATTENDANCE:

A student who has less than 80% attendance on average shall not be eligible to sit for the End-Semester examination. Provided that it shall be open to the University to grantexemptiontoastudentwhohasattendedaminimumof70%ofclassesbutfailedto obtain the prescribed 80% attendance for valid reasons, on the recommendation of the Head/Principal of the college on paymentof a prescribed fee(s).

The Principal of the college shall announce the names of all students who shallnotbeeligibletotaketheEnd-semesterexaminationsinthevariouscourses and send a copy of the same to the Controller of Examinations. Such candidates shall have to repeat the concerned courses when it is offered next.

Astudentdeclaredasdiscollegiateshallnotbeallowedtoproceedtothenexthigher Semester.He/SheshallneedtopursuetheSemesterafreshinwhichhe/shewasdeclared as discollegiate along with the next fresh batch.

DISCIPLINE:

The College being an institution of higher learning and the objective is not only to imparteducationbutalsotobuildthecharacterofthestudentsandtransformthemintobetter humanbeings,thestudentsare,therefore, expectedtoobserveproperdisciplineduringthe entireperiodtheyspendintheinstitution.Failuretoobservethenormsofdisciplinewillinvite appropriatepunishment.Regulationsaredesignedtoensurethattheconductofthestudents and discipline are up to the required standards.

LIBRARYRULES:

- Allstudentsofthecollegearemembersofthecollegelibrarybyvirtueofthelibrary fees they pay along with the tuition fee.
- Everystudentusingthecollegelibrarywillbegivenlibrarycards.
- Students will be entitled to keep a bookfor 1(one) week i.e. 7 (Seven) days from the dateof issue. At the end of the period, it shall be returned to the library. But it maybere-issuedtothesamepersonifitisnotwantedbysomeoneelse.Whenre- issued, the book may be retained for a further period of one week. The librarian may recall a book at any time in case of urgency.
- Astudentfailingtoreturnabookontheduedatewillbefinedaminimumof 1.00/- perday.

- Every student who wishes to take a book shall fill in the lending slip which will be providedfreeofcostatthecounterofthelibraryandpresentitattheissuecounter along with the library card.
- When returning a book the borrower must take his/her library card. Otherwise he/she willbe held responsible for the book.
- The students are not entitled to borrow a book against the library card of others. Otherwisehe/she will be punished or fined.
- Finalyearstudentmustreturntheirlibrarybooksalongwiththelibrarycardsbefore fillinguptheExaminationForm,failingwhichtheywillbetreatedasdefaultersandfined.
- Strictsilenceanddecorumshouldbemaintainedinthelibrary.Itisinthepowerof thelibrariantorefusetoissuebooksforbreachofthisrule.Thelibrarianshallbring to the notice of the principal any student damaging or misusing books, making noiseormisbehavinginanyotherway.Bookshavetobereplacediflost.Students found mutilating library books or periodicals magazines will be subject to disciplinary action.
- National Digital Library facility is available in the college. Students must register themselves to avail digital library facility of the institution.
- Thecollegelibraryisopenonalltheworkingdaysofthe college.
- Facultymembersmayalsoavaillibraryfacilities.Theyarealsoissuedlibrarycards.
- Thelibrarianmayrecallabookfromtheteacheratanytimeduringstock- verification.

Timing:9.30amto4pm.

GENERALRULESFORMAINTENANCEOFDISCIPLINEAMONGSTUDENTS

1. Studentsmustobeytherulesandregulationsofthecollegeandtheyareexpectedto maintaina high standard of discipline.
2. The students, admitted to the college must abide by all the rules and regulations as prescribedbythecollegeauthority.Violationofrules,unsatisfactoryprogress,irregular attendance, irregular clearance of college, showing discourtesy to the teachers and staff members in any form, adopting unfair means in examinations etc. are some of the offenceswhichmaymakestudentsliablefordisciplinaryactionliketerminationofscholarship, non-awards of college degree, forced transfer and even expulsion from the college.
3. It is the dutyof the students to keepthecollege campus and class rooms clean. Any damagesand disfiguring of college property is taken serious notice of.
4. Astudentmustattendunittests,sessionalandannualtestsorexaminationsineach subjects toqualify themselves for appearing in the final examinations.
5. Students'UnionSocietyandAssociationshallbesubjecttorulesandregulationsoftheC ollege prescribed by the authority from time to time.
6. Allpowersformaintenanceofdisciplinearevestedonthe Principalandhis/her decision shallbe final on such matters.
7. Properhygienemustbemaintainedbythe students.

ACTSOFINDISCIPLINE

Thefollowingareregardedasactsofindiscipline

1. Failuretoattendclassesonregularbasis.
2. Failuretocomplywiththeinstructionsofteachingandnon-teachingstaff.
3. Adoptingunfairmeansinexaminations.
4. Anywantonactwhichresultsinthedamagesordestructionofcollegeproperty.
5. Misappropriationofcollegeproperty.
6. Ragging
7. PhysicalassaultonstudentsandTeachers/Staff.
8. Anymisconductlikesmoking,usingofalcohol,tobaccoetc.penalty,fines,warningand expulsion from the institute maybe levied as per regulations. Thefines so collected will be deposited in the Students' Aid Fund.

ANTIRAGGINGMEASURES

The Hon'ble Supreme Court has directed that ragging be banned from all educational institutions. Ragging has been made cognizable offence and it attracts a punishmentofrigorousimprisonmentofthreeyearsandfineof25,000/-(RupeesTwenty Five Thousand) only.

Ragginghasbeendefinedas-*"Anyactcausing,inducing,compellingorforcinga student,whetherbywayofapracticaljokeorotherwise,todoanyactwhichdetractsfrom human dignityor violates his person or exposes him to ridicule or to forbear from doing anylawfulact,by intimidating,wrongfullyrestraining,wrongfullyconfiningorinjuringhim or by using criminal force to himor by holdingout to himanythreatof such intimidation, wrongful restraint, wrongfulconfinement, injury or the use of criminal offence."*Supreme Court of India has defined ragging as a criminal offence.

Ragging is strictly prohibited in the college. Attempt has been made to foster a strong vibrant and warm relationship amongst the senior and junior students. In some occasions interactive session between senior and junior students is conducted in the presence of the faculty members. Anyinteraction beyond this invites harsh punishment thatmaytakeanyof the followingforms depending upon the severity of offence.

1. Suspensionfromclasses.
2. DebarringfromappearinginExamination.
3. Rustication fromthecollegeforaperioduptotwoyearsandexpulsionfromthe college.
4. FineuptoRs.10,000/-(RupeesTenThousand)only
5. Rigorousimprisonmentupto3yearsthroughtheprocessofcourtoflaw.

In this context the students and their guardians are required to submit court affidavitduly signed by them in the format which is attached with this prospectus.

AnAnti-Raggingcommitteeisformedwiththefollowingmembers.

ANTIRAGGINGCOMMITTEE

1. Dr.RashmiRekhaSaikia,Principal-Chairperson
2. Dr.KshirodSaikia,VicePrincipalandRepresentativeoffacultymembers.
3. Mr.KshirodSaikia-Convener/MemberSecretary
4. I/CLahdoigarhPoliceOutpost-RepresentativeofPoliceAdministration
5. Mr.RamPrasadPhukan-Representativeoflocalprintmedia

6. Mr.ManabJyotiBordoloi-Representativeoflocalelectronicmedia
7. Mr.MohanBora-RepresentativeofNGO
8. Mr.DijenSaikia-Representativeofparents
9. Representativeofstudentsbelongingtothefresher's category(To be nominated after admission)
10. GeneralSecretary,Students'UnionSociety-(Representativeofstudents)
11. Mrs.PallabiLahon-(Representativefromnon-teachingstaff)
12. BlockDevelopmentOfficer(CentralJorhatDevelopmentBlock)-Representative of Civil Administration.

SCHOLARSHIPSANDAWARDS

VarioustypesofScholarshipsandAwardsareofferedtoencouragethemeritorious students.

SCHOLARSHIP:

StudentscanapplyforGovernmentStateMeritScholarship,UGCIshanUday Scholarship, Scholarship for Backward Classes (SC, ST, Minority, OBC/MOBC & TGL).

AWARDS:

LateTulasiBordoloiMemorialAward

'LateTulasiBordoloiMemorialAward'isofferedbythefamilyofLateTulasi Bordoloi,Kakojan to the 'Best Graduate' of the college in every year.

Pragya Award

LateMadhabChandraSarmah,FormerVice-Principalofthecollegeoffers'PragyaAward' to the student who secures highest marks in H.S. Final Examination in the college.

HemChandraBoruah Award

Former and Associate Professor of the college Mrs. Runima Boruah offers Hem ChandraBoruahAwardfrom2013-14whichisgiventothestudentwho secureshighest marks in Assamese Honours from the college.

Prof.S.C.DubeMemorialAward

Mr.DevaKumarMahanta,FormerVicePrincipalandAssociateProfessor,offersProf. S.C.DubeMemorialAwardinthememoryofEminentSociologistProf.S.C.Dubetothe student whosecures highest marks in Sociology Honours in the B.A. Final Examination from the college.

LateIndrajitGogoiMemorialAward

The faculty members and batch mats of Late Indrajit Gogoi, an alumni of the Department of Chemistry, Kakojan College, Jorhat started late Indrajit Gogoi Memorial Award from the session 2018 – 2019 to the student who secures highest marks in the Chemistry (Major) in B.Sc. Final examination from the College.

LibraryAward:

Mr. Ratul Baruah, Librarian i/c of the College offers Best User and Best Reader Award forusing library services in the institution.

AwardsofferedbytheFaculty/Departments:

a) AwardfromtheDepartmentofEconomicstothe‘Best Literary Competitor’inthe college week Literary Competition.
b) Award from Mr. Deva Kanta Baruah, Former Associate Professor & HOD, Dept. of Economics to the student who secures highest marks in Economics Honours in the
B.A.FinalExamination.
c) Award from the Department of English to the student who secures 80% marks orabove in English in the H.S.Final Examination from the college.
d) ‘DepartmentalAwards’forexcellentresultintheFinalExaminations.

FOURYEARUNDERGRADUATEPROGRAMME(FYUGP)

DibrugarhUniversity,AssamhasintroducedFourYearUndergraduateProgramme(FYUGP) from the academic session 2023 - 2024 in undergraduate level.

AboutFourYearUndergraduateProgramme(FYUGP)

These Regulations shall be called the Dibrugarh University Regulations for the Four-Year Undergraduate Programmes (FYUGP) in Choice Based Credit System (CBCS), 2023. These Regulations shall be effective for the Courses of Study leading to a UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Major) and Four Year UG Degree (Honours with Research). Here in after, it is referred to as Dibrugarh University Regulations for the Four-Year Undergraduate Programme in Choice Based Credit System, 2023.

TheRegulationscameintoeffectfromtheAcademicSession,2023–2024.TheRegulations shallbeapplicabletothestudentsenrolledintheaforementionedacademicprogrammesconducted by the Departments/Centers for Studies of Dibrugarh University/Colleges/Institutes affiliated to/permitted by Dibrugarh University from the academic session 2023-24.

Opportunityof FYUGP(NEP)

1. Learnattheirown pace
2. ChooseelectivesfromawiderangeofElectiveCoursesofferedfortheprogramme
3. Undergoadditionalcoursesandacquiremorethantherequirednumberofcredits.
4. Adoptaninter-disciplinaryapproachinlearning
5. Makebestuseoftheexpertiseofavailablefaculty.

Objectives

Theobjectivesoftheregulationsare—

(a) To conduct undergraduate programmes-- UG Certificate, UG Diploma, Three YearUG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research)invariousfieldsofStudy/DisciplineasperttheguidelinesofUGC's CurriculumandCreditFrameworkinthelightofNEP,2020.

(b) To provide a multidisciplinary set-up to build vibrant communities of scholars and peers,breakdownharmful silos, enable students to become well rounded across disciplines including artistic, creative, and analytical subjects as well as sports, developactiveresearchcommunitiesacrossdisciplines,increaseresourceefficiency across higher education.

(c) Tonurtureavenuesfordevelopingholisticindividualsthroughanidentifiedsetofskills and values.

(d) To provide a student centric, flexible, choice-based credit framework with multiple entry and exit options so that students can be facilitated to pursue the trail of career chosen by themselves as per their interest.

Graduate Attributes

Learningoutcomesspecifictodisciplinary/interdisciplinaryareas oflearning: Graduates should be able to demonstrate the acquisition of

1) Comprehensive knowledge and coherent understanding of the chosen disciplinary/interdisciplinary areas of study in a broad multidisciplinary context.
2) Practical, professional and procedural knowledge required for carrying out professional or highly skilled work/tasks related to the chosen field of learning.
3) Skillsinareasrelatedtospecializationinthechosendisciplinary/multidisciplinary areas of learning in a broad multidisciplinary context.
4) Capacity to extrapolate from what has been learned, translate concepts into real life situations and apply acquired competencies in new/unfamiliar contexts.

GenericLearning Outcomes:

Graduatesshouldbeabletodemonstratethecapabilitiesof Complexproblemsolving, Criticalthinking,creativity,communicationskills,analyticalreasoning,researchrelatedskills, coordinating/collaborating with others, leadership readiness/qualities, learning how to learn skills, digital and technological skills, multicultural competence and inclusive spirit, value inculcation, autonomy, responsibility and accountability, environmental awareness and action, community engagement and service and empathy.

Definitions:

Undergraduate Programmes: Undergraduate programmes will include the following

UGCertificateprogramme:UGCertificateProgrammeleadstoaUGcertificateafter completing1year(2semesters)ofstudyinthechosenfieldsofstudy.Studentsonexitshall be awarded UG certificate (in the Field of Study/Discipline) after securing the requisite 44 CreditsoncompletionofSemesterIIif,inaddition,theycompleteoneworkbased/skillbased vocationalcourse/internshipof4creditswithinoneyearfromthecompletionof2ndsemester examination. These students areallowed to re-enter the degree programme within a period ofthreeyearsandcompletethedegreewithinthestipulatedmaximumperiodofsevenyear

UGDiplomaProgramme: UGDiplomaProgrammeleadsto a UGdiploma after2 years(4 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV if, in addition, they complete one work based/skill based vocationalcourse/internshipof4creditswithinoneyearfromthecompletionof4thsemester examination. These students areallowed to re-enter the degree programme within a period of three years and complete the degree within the maximum period of seven years.

Three Year UG Degree Programme (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major: Students who wish to undergo a 3-year (6 semester) UG programme shall be awarded UG degree in the Major discipline after successfulcompletionofthreeyears,securingaminimumof132credits.Provisionofdouble Major shall be implemented in due course of time.

Four Year UG Programme with honours (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major: Students who wish to undergo a 4-year (8 semester)UGprogrammeshallbeawardedUGHonoursdegreeintheMajordisciplineafter successfulcompletionoffouryears,securingaminimumof176credits.Provisionofdouble Major shall be implemented in due course of time.

Four Year UG Programme with honours with Research (BA, B. Sc, B. Com and Bachelorsinotherdisciplines)withsingle/doublemajor: Studentswhowishtoundergo a 4-year (8 semester) UG programme shall be awarded UG Honours and research degree in the Major discipline after successful completion of four years with a rigorous research project, securinga minimum of176credits.Provision ofdoubleMajorshallbe implemented in due course of time.

College: The term 'College' means the Colleges and Institutes affiliated to or permitted by Dibrugarh University for conducting different academic programmes.

Department: Theterm'Department'isusedtomeanaDepartmentofDibrugarhUniversity/ a College/Institute affiliated to/ permitted by Dibrugarh University.

Centre for Studies: The term 'Centre for Studies' is used to mean a Centre for Studies of Dibrugarh University/a College/Institute affiliated to/ permitted by Dibrugarh University

Programme: The term 'programme' is used to mean the whole learning experience or combination of courses pursued for a Certificate, Diploma or a Degree.

Course: A "Course" means one of the specified units which goes to compriseaprogramme of study.

Academic Year: An 'Academic Year' means a period of twelve months consisting of two semesters.

Semester: The word "semester" is used to mean a half-yearly term or term of studies including examinations, vacations and semester breaks.

Semester Duration: A semester normally extends over a period of 15 class weeks. Each week has 30 hours of instruction spread over the week.

In–semester: The word "in-semester" is used to refer to the continuous evaluation within the half-yearly term.

End-semester: The word "end-semester" is used to refer to the terminal processes of examinations and evaluations at the end but within the half-yearly term.

Credit: A 'credit' is a unit by which the course work is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks). A course may have only a lecture component or a lecture and tutorial component or a lecture and practicum component or a lecture, tutorial and practicum component, or only practicum component. Credit shall be defined as –

Sl.No	Components	Numberof Hours per week	Numberof hours per Semester	Credit
1	Lecture	1 Hour	15 Hours	1
2	Tutorial	1 Hour	15 Hours	1
3	Practicum, Laboratory Work, Seminar/Group Discussion	2 Hours	30 Hours	1
4	Experiential Learning, Internship, Community Engagement and services, Fieldvisit/Industrialvisit, Studio Activities, Field practices/projects etc.	3 Hours	45 Hours	1

Academic Bank of Credits (ABC):‘Academic Bank of Credits (ABC)’ is an academic service mechanism asa digital/virtual/online entity established and managed byMOE/UGC tofacilitatestudentstobecomeitsacademicaccountholdersandpavingthewayofseamless student mobility, between or within degree-granting Higher Education Institutions (HEIs) throughaformalsystemofcreditrecognition,creditaccumulation,credittransfersandcredit redemption to promote distributed and flexible teaching learning.

Academic Flexibility: ‘Academic Flexibility’ is the provision for innovative and interchangeable curricular structures to enable creative combinations of Courses/Programmes in disciplines of study leading to Certificate/Diploma/Degree of study offeringmultipleentryandmultipleexitfacilitiesremovingtherigidcurricularboundariesand creating new possibilities of life-long learning.

Credit accumulation:‘Credit Accumulation’ means the facility created by ABC in the Academic BankAccountopenedbythe students acrossthecountryinordertotransferand consolidate the ‘credits’ earned bythembyundergoing ‘courses’ in anyoftheeligible HEIs.

Credit recognition:‘Credit Recognition’ means the credits earned through eligible/partnering HEIs and transferred directly to the ABC by the concerned HEIs.

Credit redemption:‘Credit redemption’ means the process of commuting the accrued ‘credits’intheAcademicBankAccountofthestudentsmaintainedinABCforthepurposeof fulfillingthe‘creditsrequirements’fortheawardofCertificates/Diplomas/Degreesetc.bythe degree awarding HEIs.

Credittransfer:‘Credittransfer’meansthemechanismbywhichtheeligibleHEIsregistered with ABC are able to receive or provide prescribed ‘credits’ to individual registered ABC account in adherence to the UGC credit norms for the ‘course/s’ registered by the desirous students in any HEIs within India.

SemesterDuration

OddSemesters: July–December(includingend-semesterexaminationsandsemester breaks)

EvenSemester: January-June(includingend-semesterexaminationsandsemester breaks)

N.B.AnychangeintheAcademicCalendar/SchedulemaybemadebytheUniversity whenever necessary.

AdmissionNoticeandCriteria:

Minimum eligibility criteria for admission in Four Year Undergraduate programmes: Senior Secondary School Leaving Certificate or Higher Secondary (Class 12)Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/University/National Level Testing Agency/State Level Testing Agency.

MinimumeligibilitycriteriaformultipleentrypointsoftheUGprogrammes

a) **1st year:** Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/University/National Level Testing Agency/State Level Testing Agency.

b) **2nd year:**Acertificateobtainedaftersuccessfulcompletionof1year (2semesters)oftheundergraduateprogramme.Thesestudentsare to take admission in the 2nd year within a period of three years from obtaining the UG certificate from DibrugarhUniversity or any other University/institution recognized by Dibrugarh University.

c) **3rd year:**Adiplomaobtainedaftersuccessfulcompletionof2years (4semesters)oftheundergraduateprogramme.Thesestudentsare to take admission in the 3rd year UG programme within a period of threeyearsfromobtainingtheUGdiplomafromDibrugarhUniversity or any other University/institution recognized by Dibrugarh University.

d) **4thYear (Honours):** A Bachelor's degree after successful completion of three years(6 semesters) of the Undergraduate programme obtained from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These studentsare to complete the degree within the stipulated maximum period of seven years.

e) **4thYear(HonourswithResearch):**AthreeyearBachelorDegree with aminimum of 7.5 CGPA. The minimum entry requirement for 4thyear(Honours/Research)UGprogrammewithinaperiodofthree years from obtaining 3 year Bachelor Degree from Dibrugarh UniversityoranyotherUniversity/institutionrecognizedbyDibrugarh University. These students are to complete the degree within the stipulated maximum period of seven years.

(1) Theadmissionoreligibilitycriteriashallbefixedbytheacademic Councilfromtime to time whenever necessary.

(2) Statutoryreservationpolicyofthegovernmentshallbefollowedincaseofselection of eligible candidates for admission.

CourseStructure:

The Course Structure of the Undergraduate Academic Programmes shall be as per theCourseStructuregivenin***AnnexureI.*** ThenatureoftheCoursesforallUnderGraduate Academic programmes shall be as below:

Sl.No	Categoryofthecourse	Course	Description
1.	Major Discipline: Major discipline provides the opportunity for a student to pursue in-depth study of a particular subject or discipline	Majordiscipline(Core)	Major discipline is the discipline or subject of Main Focus and the degree will be awarded in that discipline. Students should secure the prescribednumberofcredits(about50%oftotal credits)throughcorecoursesofthemajor discipline.
2	Minor discipline: Students who take a sufficient number of courses in a discipline or an interdisciplinary area of study other than the chosen major will qualify for a minor in that Discipline	Minordiscipline	Minordisciplinehelpsastudenttogainabroader understanding beyond the major discipline.
3	Multi- Disciplinary Generic Elective: All UG students are required to undergo 3 introductorylevelcoursesrelatingto any of the broad disciplines. These courses are intended to broaden the intellectual experiences and form part of liberal arts and science education. However, students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondarylevel(12th class) and the discipline which he/she has chosen as Major.	Multi-Disciplinary Generic Elective-Natural Sciences	Introductory courses on Natural Sciences to be chosen from a basket of courses that would include for example, Astronomy and Astrophysics, Biology, Biochemistry, Chemistry, Computer Science, Data Science, Earth and Atmospheric Sciences, Physics, Statistics, etc. Each Department/Centre of StudiesshallofferGE
		Multi-Disciplinary Generic Elective-Social Sciences	Introductory Courses on Social Sciences to be chosen from a basket of courses that would include for example, Economics, Education, History, Linguistics, Political Science, Psychology, Sociology, Social Work, CommunicationandMedia,etc.Each Department/CentreofStudiesshallofferGEC
		Multi-Disciplinary Generic Elective-Humanities	Introductory Courses on Humanities to be chosen from a basket of courses that would include for example, Archaeology, Arts and Creative expressions, Comparative Literature, CreativewritingandLiterature,Philosophy,etc. EachDepartment/CentreofStudiesshall offerGEC
4	Ability Enhancement Courses: These courses aim to enabling the students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills.	Language (MIL/Regional Language)	Students are required to achieve competencyin the use of a MIL or Regional Language. All languagedisciplinesexceptEnglishshalloffer LanguageCourses
		LanguageandCommunicatioSkills (English)	Students are required to achieve competencyin the use of English language with special emphasis on language and Communication Skills.DepartmentofEnglishshallofferthis course

		Mathematical and Computational Thinking and Analysis	Courses relating to Mathematical and Computational Thinking and Analysis would focus primarily on the mathematical and statistical tools used to support the study of natural and social sciences, including subject areas such as astronomy, biology, chemistry, economics, the environment, geological sciences, physics, and sociology etc. These courseswouldfocusonthemethodologyusedto analyze quantitative information to make decisions, judgments, and predictions, including defining a problem by means of numerical or geometrical representations of real-world phenomena, determining how to solve it, deducing inferences, formulating alternatives, and predicting cause and effect relationships. The goal is to ensure that students achieve a levelofproficiencyinusingandanalyzing quantitativeinformation
5	ValueAddedCourse2:The courses aim to enable the students to acquire and demonstrate certain values	Health and Wellness	The Course components relating to Health and Wellness seek to promote an optimal state of physical,emotional,intellectual,social,spiritual andenvironmentalwellbeingofaperson.
		Yoga	Yoga,SportsandFitnessactivitieswillbeorganized outside the regular institutional workinghours.
		Environmental Education/Science	The course seeks to equip students with the ability to apply the acquired knowledge, skills, attitudes,andvaluesrequiredtotakeappropriateactionsformitigatingtheeffectsofenvironmental degradation, climate change and pollution, effective waste management, conservation of biological diversity, management of biological resources, forest and wildlife conservation, and sustainable development and living. There shall bemoreemphasisoncommunity-based activities.
		Digital and Technological Solutions/Digital Fluency	Courses in cutting-edge areas that are fast gainingprominencesuchasArtificialIntelligence (AI), 3-D machining, big data analysis, and machine learning with important applications to health, environment, and sustainable living that willbewovenintoundergraduateeducationfor enhancingtheemployabilityoftheyouth.
		Understanding India	The course aims at enabling the students to acquire and demonstrate the knowledge and understanding of contemporary India with its historicalperspective,thebasicframeworkofthe goals and policies of national development, and the constitutional obligations with special emphasisonconstitutionalvaluesand fundamentalrightsandduties.Thecoursewould

			also focus on developing an understanding amongstudent-teachersoftheIndianknowledge systems, Indian education system and the roles and obligations of teachers to the nation in generalandtotheschool/community/society, specifically.
6.	Skill Enhancement courses: These courses are aimed at imparting practical skills, hands on training, soft skills etc. to enhance the employability of the students.	Theinstitutionmay design coursesasperthe students' needs and available institutional resources subject to approval of the Dibrugarh University.	Skill Enhancement courses: These courses are aimed at imparting practical skills, hands on training, soft skills etc. to enhance the employability of the students.
7.	Community engagement (NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.):		The curricular component of 'community engagementandservice'seekstoexposestudents to the socio-economic issues in society so that the theoreticallearningcanbesupplementedbyactual life experiences to generate solutions to real-life problems.Thiscomponentwillincludeparticipation in activities related to National Service Scheme (NSS), National Cadet Corps (NCC), adult education/literacyinitiativesandmentoringschool studentsandothercommunityworks
8.	Fieldbasedlearning/project		The field-based learning/project will attempt to provideopportunitiesforstudentstounderstandthe different socio-economic contexts. It will aim at giving students exposure to development-related issues in rural and urban settings. It will provide opportunities for students to observe situation in ruralandurbancontexts,andtoobserveandstudy actual field situations regarding issues related to socio-economic development. Students will be given opportunities to gain a first-hand understanding of the policies, regulations, organizationalstructures,processes,and programmesthatguidethedevelopmentprocess.
9.	Internship		: Students will be provided with opportunities for internships with local industry, businesses, artists, crafts persons, etc. so that they may actively engagewiththepracticalsideoftheirlearningand, asaby-product,furtherimprovetheiremployability.
10.	ResearchProject		All students pursuing a Four-Year Bachelor's DegreewithHonourswithResearchwillberequiredto take up research oriented advanced courses, researchmethodologycoursesandaresearch project.

* A Course mayalso take the form of a Dissertation/ Project work/ Practical training/Fieldwork/Internship, etc.

* A student shall have to study the academic programme as per thescheme of the Programme. Even if a candidate earns the requirednumberofcreditsbeforecompletionofthefulldurationoftheprogramme, he/she shall not be entitled for the degree.

CourseStructure:Theminimumandmaximumcreditstobeoptedtoquality undergraduate programme

Year	Semester	Course(Lecture+Tutorial+Practical)(L+T+P)	No. of Courses	Creditper Course	Total Credit
		Major(Core)	1	4	4
1	1st Semester	Minor	1	4	4
		Multi-DisciplinaryGenericElectiveCourse: Natural Science –I/ SocialScience/Humanities-I/Commerce-I	1	3	3
		AECLanguage(MIL/RegionalLanguage)	1	4	4
		ValueAddedCourse1:UnderstandingIndia	1	2	2
		ValueAddedCourse2:HealthandWellness	1	2	2
		SkillEnhancementCourse	1	3	3
		Total			**22**
	2nd Semester	Major(Core)	1	4	4
		Minor	1	4	4
		Multi- Disciplinary Generic Elective Course: Natural Science –II /SocialScience/Humanities–II/Commerce-II	1	3	3
		AEC:LanguageandCommunicationSkills (English)-II	1	4	4
		ValueAddedCourse3: EnvironmentalEducationwithemphasisoncommunity-basedactivities(moreemphasison practical)	1	2	2
		ValueAddedCourse4:Yoga	1	2	2
		SkillEnhancementCourse	1	3	3
		Total			**22**
GrandTotal(SemesterIandII)					**44**
The students on exit shall be awarded Undergraduate Certificate (in the Field of Study/Discipline) after securingthe requisite44CreditsinSemester 1and2 provided theysecure4creditsinworkbasedvocationalcoursesoffereddduringsummertermor internship/Apprenticeshipinadditionto6creditsfromskillenhancementcourses earnedduring1st and2nd Semester					
	3rd Semester	Major	2	4	8
		Minor	1	4	4
		Multi- Disciplinary Generic Elective Course: Natural Science/SocialScience/Humanities-III/Commerce-III	1	3	3
		ValueAddedCourse5: DigitalandTechnologicalSolutions/DigitalFluency	1	2	2
		SkillEnhancementCourse	1	3	3
		AbilityEnhancementCourse: CommunicativeEnglish/MathematicalAbility	1	2	2
		Total			**22**

	4thSemester	Major(Core)	4	4Credit per course	16
		Minor	1	4	4
		Communityengagement (NCC/NSS/Adult Education/Studentmentoring/NGO/Govt. institutions,etc.)	1	2	2
		Total			**22**
GrandTotal(SemesterI,II,IIIandIV)					**88**
The students on exit shall be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securingthe requisite88CreditsoncompletionofSemester IVprovidedtheysecureadditional4creditinskill based vocational courses offered during First Year or Second Year summer term or internship / Apprenticeship					
	5thSemester	Major	4	4	16
		Minor	1	4	4
		Internship	1	2	2
		Total			**22**
	6thSemester	Major	4	4Credit per course	16
		Minor	1	4	4
		Project	1	2	2
		Total			**22**
GrandTotal(SemesterI,II,III,IV,VandVI)					**132**
ThestudentsonexitshallbeawardedBachelorof(intheFieldofStudy/Discipline) (3years)aftersecuringtherequisite132CreditsoncompletionofSemesterVI					
	7thSemester	Major	3	4Creditsper Course	12
		Minor	1	4	4
		ResearchEthicsandMethodology	1	4	4
		Research Project (Development of Project/Researchproposal,Reviewofrelated literature)/DSECourseinlieuofResearch Project	1	2	2
		Total			**22**
	8thSemester	Major(CoreandElective)	3	4Creditsper Course	12
		Minor	1	4	4
		Dissertation(CollectionofData,Analysisand PreparationofReport)/2DSECoursesof3 credits each in lieu of Dissertation	1	6	6
		Total			**22**
GrandTotal(SemesterI,II,III,IV,V,VI,VIIandVIII)					**176**
ThestudentsonexitshallbeawardedBachelorof(intheFieldofStudy/Discipline) (HoursandHonourswithResearch)(4years)aftersecuringtherequisite176Credits on completion of Semester VIII					

Change in Major: Students shall be allowed to change major within the broad discipline at the end of the second semester by giving him/her sufficient time to explore interdisciplinary coursesduringthefirstyear.TheHEIsmaycreate10%additionalseatsoverandabovethe sanctioned strength to accommodate the request for a change of major.

Change in Minor: Students shall be allowed to change Minor courses of his/her areas of interest within the broad discipline at the end of the third semester. If a student pursuing a majorobtainsaminimumof12creditsfromanotherbranchthenthestudentwillbeawarded Bachelor degree in previous with a minor in later.

Attendance

(a) A student who has less than 80% attendance in average shall not be permitted to sit forthe End-semester examination. However, that it shallbe open to the Universityto grant exemptiontoa student who has attended aminimum of 70%classesbutfailed toobtaintheprescribed80%attendanceforvalidreasons,onrecommendationofthe Head/Chairperson/ Principals of the Department/Centre/College on payment of a prescribed fee(s).

(b) Astudentdeclaredasdis-collegiateshallnotbeallowedtoproceedtothenexthigher Semester.He/sheshall need to pursue the Semester afresh in which he/she was declared as dis-collegiate along with the next fresh batch.

CourseOffered:

University Code	Faculty Code	FacultyName	Discipline	Major	Minor
U-0051	FHL	FacultyofHumanities& Law	Assamese	Major	Minor
			English	Major	Minor
U-0051	FSS	FacultyofSocialSciences	Economics	Major	Minor
			History	Major	Minor
			PoliticalScience	Major	Minor
			Sociology	Major	Minor
U-0051	FED	FacultyofEducation	Education	Major	Minor
U-0051	FSE	FacultyofScience&Engineering	Physics	Major	
			Chemistry	Major	
			Mathematics	Major	Minor
			Statistics	-	
U-0051	FBS	FacultyofBiologicalScience	Botany	Major	
			Zoology	Major	Minor

MultidisciplinaryGenericCourseOffered:(B.A./B.Sc.)

**Studentsshallnotbeallowedtochooseorrepeatanyofthesecoursesalready undergone at the Higher Secondary Level (12th Class) and the discipline which he/she has chosen as Major*

Assamese	1st Sem.	IntroductiontoIndianLiterature
	2ndSem.	LiteratureofNorthEast India
	3rdSem.	Translation:TheoryandApplication
Economics	1st Sem.	EconomicHistoryofIndia
	2ndSem.	ContemporaryIndianEconomy
	3rdSem.	BasicDevelopmentEconomics
Education	1st Sem.	IntroductiontoEducation/EducationalPsychology
	2ndSem.	IntroductiontoPositivePsychology/HistoryofIndianEducation
	3rdSem.	GuidanceandCounselling
English	1st Sem.	IntroducingEnglishPoetry
	2ndSem.	IntroducingEnglishDrama
	3rdSem.	IntroducingEnglishFiction
History	1st Sem.	IntroductiontoCultureandHeritageofAncientIndia
	2ndSem.	IntroductiontoCulturalHeritageofAssam
	3rdSem.	IntroductiontoIndianFreedomStruggle
PoliticalScience	1st Sem.	HumanRights
	2ndSem.	UnderstandingGandhiandAmbedkar
	3rdSem.	PublicPolicyin India
Sociology	1st Sem.	IntroductiontoSociology
	2ndSem.	IndianSociety:ImagesandRealities
	3rdSem.	Marriage,FamilyandKinship
Botany	1st Sem.	Naturalresourcemanagement
	2ndSem.	PlantDiversityandHumanWelfare
	3rdSem.	Ethnobotany
Chemistry	1st Sem.	ChemistryinDailyLife–I
	2ndSem.	ChemistryinDailyLife–II
	3rdSem.	ChemistryinDailyLife-III
Mathematics	1st Sem.	FoundationinMathematics–I/HistoryofMathematics
	2ndSem.	FoundationinMathematics–II/BusinessMathematics
	3rdSem.	CombinatorialMathematics
Physics	1st Sem.	EvolutionofScience/IntroductiontoCommunicationTechnology
	2ndSem.	MaterialsToday/DigitalandSpaceTechnologies
	3rdSem.	The Universe
Zoology	1st Sem.	NaturalResourceManagement
	2ndSem.	WildlifeConservationandManagement
	3rdSem.	InsectvectorsandDiseases

SkillEnhancementCoursesOffered(OpenforAllStream)

1stSemester: Personality Development and Soft Skill (Assamese & Education); Soft Skills (English); Legal Literacy; Techniques of Social Research; Tea Plantation & Management; Fresh Water Aquaculture; Computer Laboratory – I; Basic Analytical Chemistry

2ndSemester: Advertisement Preparation of Print Media (Assamese); ICT in Education; Legislative Procedure in India; Creative Writing; Soft Skill and Personality Development (Sociology); Bio-fertilizer; Sericulture; Basic Analytical Chemistry (Fuel Chemistry); Computer Laboratory – II; Basic Instrumentation Skills

3rdSemester: TheSkillEnhancementCoursesyllabuswillbegiveninaccordancewiththe regulations of Dibrugarh University.

ExaminationandEvaluation:

(a) Examination and evaluation shall be done on a continuous basis, at least two times during aSemester including the End Semester Examination.

(b) Thereshall be 20%marks for in-semesterassessment and 80% marks for End-semesterexamination in each course during every semester.

(c) There shall be no provision for re-evaluation of the answer-scripts of the end-semesterexaminations. However, a candidate may apply for re- scrutiny.

In-semesterAssessment:

(i) In in-semester assessment, different tools such as objective tests, written tests, assignments, paper presentation, laboratory work, etc. suitable to the courses may be employed.

(ii) The students shall be informed in advance about the nature of assessment. Students shall be required to compulsorily attend in- semester assessmentincluding appearing the sessionaltests,failing which they will not be allowed to appear for the End-semester examination. A Student cannot repeat In-semesterexaminations. TheDepartment/Centre for Studies mayarrange special in-semester examination whenever necessary.

EndSemesterExamination:

a) There shall be one End semester examination carrying 80% Marks in each course of a Semester covering the entire syllabus prescribed for the Course. The End semesterexamination is normally a written/laboratory- based examination/Project Work/Dissertation.

b) The Controller of Examinations shall make necessary arrangements for notifyingthedatesoftheEndsemesterexaminationsandotherprocedures as perDibrugarh University Rules (at least 20 days in advance) and the Academic Calendar notifiedby the University.

c) The time given for End-semester examination for each Course shall be based on the credits/marks of the course.

d) Emphasisneedstobegivenonproblemsolving,applicationlevelquestions as prescribed by National Education Policy, 2020. The question paper should includedifferent forms of question.

BettermentExamination:

i. A student shall be entitled to take the 'Betterment Examinations' in any two theorycoursesaftersuccessfulcompletionof3 year/4yearprogrammeonly once.Inthiscase,thehighermarkssecuredbythestudentshallberetained. The candidates shall have to apply for betterment examination within one year of passing the Sixth/Eight Semester examination. Students shall have to appear in the betterment examination with the regular batch.

ii. No betterments shall be allowed in the practical / project / dissertation / internship examinations.

ResultsandProgression:

1. AcandidateshallbedeclaredaspassedaProgramme,providedhe/she secures-

(a) At least 30% of marks in each Course in the End Semester Examinations combining both theory and practical examinations

(b) At least 'P' grade in the10 point scale combining both the in-semester &End Semester Examination performance.

(c) ThereshallbenoseparatepassmarkforIn-semesterAssessment.

2. Acandidateshallbedeclaredaspassedasemester/programme,providedhe/ she secures at least ‘P’ grade in the 10 point scale (given in clause) in all the Courses separately.
3. There may be moderation of In-semester Assessment marks/End Semester marks as and when necessary.
4. The marks of In-semester examinations obtained by the candidateshallbe carried over for declaring any result.
5. A candidate who fails or does not appear in one or more Courses of any end semester examinationsuptofifthSemestershallbeprovisionallypromoted to the next higher semester with the failed courseas carryover course(s). Such candidateswillbeeligibletoappearinthecarryovercourseinthenext regular examinations of those courses. If a candidate fails in any of the components(eithertheoryorpractical)ofacoursethecandidate shall have to reappear in the examination for both the components.
6. If a candidate clears the sixth semester examination before clearing all the coursesofthepreviussemesters,theresultofthesixthsemesterexamination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of the previous semesters.
7. A candidate who fails or does not appear in one or more courses of seventh semesterexaminationsshallbeprovisionallypromotedtotheeighthsemester withthefailed course as carry over course(s). If a candidate clears the eight semester examination before clearing all the courses of the seventh semesters,theresultoftheeighthsemesterexaminationofthatcandidateshall be withheld and his/ her results shall be announced only after he/ she clears the courses of the previous semester.
8. AstudentmustclearallhisherSemesterExaminationswithinsix(6)yearsfor three year undergraduate programme and seven years for four year undergraduate programme (with honours/research) from the dates of admission totheFirstSemesterofanyProgrammeirrespectiveofthenumber of examinations appeared by the student.
9. SincetheSemestersysteminvolvescontinuousassessment,thereshallbeno scope fora student toappearasa private candidateinanyprogramme in this system.

10. A candidate shall be declared to have passed provided he/she haspassed all theSemestersandinalltheCoursesseparatelyfortheconcernedprogramme.
11. The Controller of Examinations shall declare the results of different programmesandissue Grade-sheets. ***The merit list shall be prepared only forthereguIarcandidatesanditdoesnotincludethebacklogcandidates.***
12. The first rank holder of a programme shall be decided on the basis of the CGPA.However, the Overall Weighted Percentage of Marks (OWPM) of a candidate shall be considered in case of tie in CGPA.
13. ResultsofthecandidatesappearedintheBettermentorBacklogExaminations shallnot be counted for the award of Prizes/Medals, Rank or Distinction.

ProvisionofMultiple Exit:

1. **Exit 1:** There is a provision of exit after successful completion of 1 year (two semesters).ACertificatewill be awarded when a student exits at the end of year 1 (2 semesters). Students who have secured minimum of 44 credits will beawardedaUG certificate (inthefieldof study/discipline)if,inaddition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination.
2. **Exit2:**Thereisaprovisionofexitaftersuccessfulcompletionof2years(four semesters. ADiplomawillbeawardedwhenastudentexitsattheendof year 2(4semesters). Students who have secured minimum of 88 credits will be awardedaUG Diploma (in the field of study/discipline) if, in addition, they completeoneworkbased/skillbasedvocationalcourse/internshipof4credits within one year from the completion of 4thSemester examination.
3. **Exit 3: Three Year UG Degree Programme (BA. B. Sc. B. Com and Bachelorin other discipline) with single/double major:** There is a provision of exit after successful completion of 3 years (six semesters). Studentswhowishtoundergoa3-yearUGprogrammeshallbeawardedUG degree in the major discipline after successful completion of three years, securing 132 credits.

4. **FourYearUGProgrammewithHonours(BA,B.Sc,B.ComandBachelor inotherdiscipline)withsingle/doublemajor:**Studentswhowishtoundergo a4-year(8semester)UGprogrammeshallbeawardedUGHonoursdegreeinthemajor discipline after successful completion of four years with Discipline Specific Elective Courses in 7th and 8th semesters in lieu of Research Project and Dissertation, securing a minimum of 176 credits.

5. **FourYearUGProgrammewithHonourswithResearch(BA,B.Sc,B.Com andBachelor in other discipline) with single/double major:** Students who wishtoundergoa 4-year (8 semester) UG programme shall be awarded UG HonourswithResearch degree in the major discipline after successful completionoffouryears,with Research Project and Dissertation in 7th and 8th Semesters, securing 176 credits.

QualificationtypeandMinimumcreditrequirement:

EquivalentNationalHigher Education Qualification Framework(NHEQF)	Qualificationtitle	Minimumcredit requirement
Level5	UndergraduateCertificate	44+4
Level6	UndergraduateDiploma	88+4
Level7	Bachelor'sDegree	132
Level8	Bachelor'sDegree(HonoursandHonours with Research)	176

GradingSystem

(1) Theabsolutegradingsystemshallbeappliedinevaluatingperformanceofthestudents.

(2) Thefollowingscaleofgradingsystemshallbeappliedtoindicatetheperformancesof students in terms of letter grade and grade points as given below:

LetterGradewithmeaning		GradePoint
O	Outstanding	10(Marks securing 90% and above)
A+	Excellent	9(Markssecuring80%-90%)
A	VeryGood	8(Markssecuring70%-80%)
B+	Good	7(Markssecuring60%-70%)
B	Above Average	6(Markssecuring50%-60%)
C	Average	5(Markssecuring40%-50%)
P	Pass	4(Markssecuring30%-40%)
F	Fail	0
Ab	(absent)	0

*ExclusiveClassIntervaltechniqueshallbefollowedincalculationofGradePoint.

(3) ComputationofSGPAandCGPA: TheproceduretocomputetheSGPAand CGPA are given below –

(i) The SGPA is the ratio of the sum of the products of the number of creditswith the gradepointsscoredbyastudentinallthe courses taken by a student and the sum of the number of credits off all the courses undergone by a student.

$$SGPA(Si)=\sum CiGi/\sum Ci$$

Where *Ci* is the number of credit of the *i*th course and *Gi* is the grade point scored bythe student in the *i*th course.

ExampleforcomputationofSGPA

Semester	Course	Credit	Letter Grade	GradePoint	CreditPoint (Credit X Grade
I	Major(Core)	4	A	8	4X8=32
I	Minor	4	B+	7	4X7=28
I	GEC1	3	B	6	3X6=18
I	AEC (Language)	4	A+	9	4X9=36
I	ValueAdded Course I	2	A	8	2X8=16
I	ValueAdded CourseII	2	A	8	2X8=16
I	SEC	3	B+	7	3X7=21
		22			167
	SGPA				167/22=7.59

(ii) The CGPA is also calculated in the same manner takingin to accountall the coursesundergone by a student over all the semesters of a programme.

$$CGPA(Si)=\sum CiSi/\sum Ci$$

SemesterI	SemesterII	SemesterIII	Semester IV	Semester V	SemesterVI
Credit:22 SGPA:7.59	Credit:22 SGPA:8.00	Credit:22 SGPA:7.6	Credit:22 SGPA:7.59	Credit:22 SGPA: 8.00	Credit:22 SGPA:7.00
CGPA=(22X7.59+22X8.00+22X7.6+22X7.59+22X8.00+22X7.00)/132=7.63					

The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.

(iii) **Conversion of CGPA in to percentage (%):** CGPA will be multiplied by 10.Percentage of marks = (CGPA X 10)

(iv) The Letter grade 'B^{+}' and above shall be considered as First Class and Letter grade'B' shall be considered as Second Class.

(v) A student is considered to have completed a course successfully and earned the prescribedcredits if he/she secures alettergradeother than F (Failed) or 'Abs' (Absent/Incomplete).

(vi) If a candidate secures **'F'** grade in a Course, he/she shall have to reappear in the Course in the next legitimate chance.

(vii) If a student secures '**F'** grade in Project Work/ Dissertation/ assignment etc., he/she shall have to re-submit it after necessary revisions. The Result shall be declared with next regular batch.

(viii) **'Abs'**gradeshallbeawardedtoacandidateifhe/shehasnotfulfilledthe following requirements:

(a) IfacandidatefailstoappearinanyCourse(s)inanendsemesterexamination.

(b) If a candidate fails to submit the project work/dissertation / assignment ofan end semester examination.

(c) Ifacandidateiscertifiedasnoteligibletoappearinanycourse(s) in an end semester examination by the Course Teacher(s) due to insufficient attendance in lectures, tutorials practical or fieldworks.

(ix) The candidates not appearing in a Semester Examination shall be consideredasan**'Abs'** candidate **and**thatwillbereflectedintheGradeSheetofthecandidate.Thesecandidatesshallhavetoconvertthe'**Abs**' gradebyappearinginthenextexaminationontheCourse(providedhe/ she has legitimate chance to appear the Course) concerned or by submitting project work/dissertation/ assignment etc.

AcademicBankofCredit:

Student Registration: Studentsshall register themselves by visiting the ABC websiteand creating a student account through the concerned institution and records has to be submitted to the institution.

MentorMenteeForum

There shall be Mentor Mentee forums in each semester in each of the Department and Centre for Studies. The forum will be comprised of the Mentor to be appointed by the Head of the department/Chairperson of the Centre for Studies and assigned mentees. Concerned mentor shall act as Chairperson and a nominated/selected mentee as Coordinator.

FunctionsofMentorMenteeforumwillbe—

(a) Dealing with the issues experienced by the mentees in the classroom, laboratories, internship, field work, project work etc or in any other academic activities

(b) OrientingthementeesthedetailsoftheFYUGPregulation.

(c) Orientingthementeeswiththeacademicscheduleincludingthedatesof assessment and the syllabus coverage for each assessment.

(d) Analyzingtheperformanceofthementeesaftereachofthetestsandfindingthe ways to improve.

(e) Conductingatleastonemeetinginamonth

FunctionsofMentorMenteeforumwillbe—

(b) To act as a link between the Head of the Department/Chairperson of the CentreforStudies and the concerned mentees.

(c) TocollectandmaintainvariousrecordsasrequiredbytheDepartment/Chairperson of theCentre for Studies.

(d) Guidingthementeesinvariousacademicfunctions

(e) Tomonitortheacademicperformancesofthementees.

(f) Toorganizementormenteemeeting.

IDENTITYCARD

An IdentityCardisissued to everystudentatthe time ofadmission.IdentityCard is compulsory and every student must possess the same while at college campus.

UNIFORM:(TOBEFOLLOWEDSTRICTLY)

Allstudentsarerequiredtoattendcollegein‘Uniform’asgivenbelow.

Boys:i)WhiteFormalShirtandFormalBlackPant**(NoJeansPermitted)**

ii)NavyBlueSweater/BlazerinwinterSession.(**Othercoloursnot permitted)**

Girls: i) White Mekhela-Chaddar with Navy Blue Border and Navy Blue Blouse or White Kurta (Knee length and shirt collar) and white pyjama with Navy blue Churni/Dupatta. (No slacks/leggings are allowed)

ii)NavyBlueSweater/BlazerinwinterSession**(Othercoloursnotpermitted**

CENTRALLIBRARYOFKAKOJANCOLLEGE

TIMING:9.30a.m.to4.00p.m.

The Central Library, Kakojan College is automated through KOHA Software. The Digital Libraryfacilityisavailable and N-LISTunder INFLIBNET.

LibraryCommittee:*TheLibraryCommitteeisconstitutedwiththefollowingmembers-LIBRARYCOMMITTEE:*

1. Dr.RashmiRekhaSaikia,Principal,(Chairperson)
2. Dr.KshirodSaikia,VicePrincipal,Member
3. Ms.ParishmitaHazarika,Librarian(Coordinator)
4. Mr.DhrubajyotiSaikia,Coordinator,IQAC–Member
5. Dr.PankajGoswami,Coordinator,RUSAandConvener,UGCCell –Faculty Member (Arts)
6. Dr.BabitaPhukanBorkotoky,FacultyMember(Science)

LIBRARYRULES&REGULATION:

✪Allstudentsofthecollegearemembersofthecollegelibrarybyvirtueofthelibraryfeestheypayalongwith thetuition fee.

✪Everystudentusingthecollegelibrarywill begiven librarycards.

✪Students will be entitled to keep a book for 1 (one) week i.e. 7 (Seven) days from the date ofissue.Attheendoftheperioditshallbereturnedtothelibrary.Butitmaybere-issuedtothesame person if it is not wanted by someone else. When re-issued, the book may be retainedforafurtherperiodofoneweek.Thelibrarianmayrecallabookatanytimeincaseofurgency.

✪A student failing to return a book on the due date will be fined a minimum of Rs. 1.00/- perday.

✪Every student who wishes to take a book shall fill in the lending slip which will be providedfreeofcostatthecounterofthelibraryandpresentitattheissuecounteralongwiththelibrarycard.

✪When returning a book the borrower must take his/her library card. Otherwise he/she will beheldresponsible for thebook.

✪The students are not entitled to borrow a book against the library card of others. Otherwisehe/shewill be punished or fined.

✪FinalyearstudentmustreturntheirlibrarybooksalongwiththelibrarycardsbeforefillinguptheExamination Form,failingwhichtheywillbetreatedas defaulters andfined.

✪Strictsilenceanddecorumshouldbemaintainedinthelibrary.Itisinthepowerofthelibrarianto refuse to issue books for breach of this rule. The librarian shall bring to the notice of thePrincipalanystudentdamagingormisusingbooks,makingnoiseormisbehavinginanyotherway .Bookshavetobereplacediflost.Studentsfoundmutilatinglibrarybooksorperiodicalsmagazinesw ill be subject to disciplinaryaction.

✪Studentsmustregisterthemselvestoavail digital libraryfacilityoftheinstitution.

✪TheinstitutionisN-LIST

✪Thecollegelibraryisopen on alltheworkingdaysofthecollege.

✪Facultymembersmayalso avail libraryfacilities. Theyarealsoissuedlibrarycards.

✪Thelibrarianmayrecallabookfrom the teacheratanytimeduringstock-verification.

Timing: 9.30amto4pm.

List ofNewsPapers,Periodicals&Journals:

NewsPapers	Periodicals	Journals
TheAmar Asom	India Today	TheVedantaKesari
TheDainikJanambhumi	ScienceReporter	Swarnalipee
TheAsomiyaKhobor	CompetitiveSuccessReview	Yojana
TheNiyomiyaBarta	IASLICNewsletter	Payobhara
TheAsomiyaProtidin	MBA(ComprehensiveGuide)	Kurukshetra
TheTelegraph	Physicsfor You	Prantik
TheAssamTribune	ChemistryToday	Gariyashi
TheTimes of India	MathsToday	ScienceRefresher
TheSentinel	BiologyToday	Dream2047
TheWeeklyJanambhumi	Insage(TheQuarterlyNewsLetter)	FrontLine
TheWeeklySadin	Spectrum	IASLICBulletin
TheEmployment News	Careers360	TheHeritage
Ganabandhu		AssamCollegeTeachers' AssociationJournal
		JournalofAllIndiaAssociationforEducational Research(AIAER)
		ACTABulletin
		EmergingEchoes

PresentCollection:

1. a) Total number ofbooksason31-07-2023 : 12,445

COURSESOFSTUDY

H.S.Level

Subject(Arts)	Subject(Science)
Assamese	Assamese
Adv.Assamese	English
English	Biology
Economics	Chemistry
Education	Mathematics
History	Physics
PoliticalScience	Statistics
Sociology	
SwadeshAdhyayan	

B.A./B.Sc.(FYUDP)

Subject(Arts)	Seat(CoreCourse)	Seat(GenericElectives)
Assamese	50	40
English	50	30
Economics	50	40
Education	60	50
History	50	40
PoliticalScience	60	50
Sociology	60	50
Subject(Science)	**Seat(CoreCourse)**	**Seat(GenericElectives)**
Botany	45	25
Chemistry	45	40
Mathematics	45	30
Physics	45	30
Zoology	45	25

B.A./B.Sc.

ArtsStream

Major	**Minor**
Assamese	Assamese
English	English
Economics	Economics
Education	Education
History	History
PoliticalScience	PoliticalScience
Sociology	Sociology

ScienceStream

Major	**NonMajor**
Botany	Botany
Chemistry	Chemistry
Mathematics	Mathematics
Physics	Physics
Zoology	Zoology
	Statistics

WORKINGDAYS OFKAKOJANCOLLEGE

ExcludingthegeneralholidaysapprovedbytheExecutiveCouncil,D.U.andtheSundaysthetotalworkingdays ofthecollegeare 281.

TEACHINGDAYS

ExcludingthegeneralholidaysapprovedbytheExecutiveCouncil,D.U.,Sunday,SemesterEndbreakandthe ExternalExaminationof D.U. the totalTeachingdays are 190.

ACADEMIC CALENDAR FOR THE GENERAL DEGREE COLLEGES/INSTITUTES AFFILIATED TO/ PERMITTED BY DIBRUGARH
(FROMJANUARY2023TODECEMBER2023)
NotifiedVideMemoNo.DU/DR-A/Acad. Calend. (Colleges) – 2024/2023/1165, dated 14.12.2023)

Date(s)	Events/Activities
1st– 15th January,2024	Continuation of Winter Semester Vacation (w.e.f. 26thDecember,2023)
17thJanuary,2024	1. CommencementoftheEvenSemester Classes 2. Notification of Class Routine (College & Departmental),CoursePlans etc.in theNotice Boards
20th-31stJanuary, 2024	SportsandCulturalMeet(anyfivedays)
10th-20th February,2024	DeclarationoftheresultsoftheOddSemesterB.A./B.Sc./B.Com.Programmes
1st– 15th March,2024	1stSessionalExamination(anyfourdays)
16th–20thMarch,2024	CounselingfortheStudentsandMidSemester FeedbackAssessment(anyone day)
25thMarch,2024	Last date for notification of 1st Sessional Examination Marks intheDepartmentalNotice Boards
1stApril,2024	LastdateforsubmissionoffilledinExaminationFormsofEndSemester Examinationsbythecollegesat the University
18th–27thApril,2024	2ndSessionalExamination
30thApril,2024	LastdateforsubmissionofAssignment bythestudents(ifany)
4thMay, 2024	1. Completionoftheevensemesterclasses 2. Last date for notification of 2nd Sessional ExaminationMarksin theDepartmentalNoticeBoards
10thMay–15th June, 2024	EndSemesterExaminations
31stMay, 2024	LastdateforsubmissionofInternalAssessmentmarksandPractical Examinationmarkstothe University
1stJune-20th June, 2024	Completion AdmissionNoticeandCompletionoftheAdmissionProcessof 1stSemesterClassesin the Colleges
20thJune-30thJune,2024	Induction Programme for the 1st Semester Students to be organised by the Colleges/Departments
20th June, 2024	1. Commencement of the Odd Semester Classes (3rd and 5th Semester) in the Colleges 2. Notification of Class Routine in the Colleges. 3. Notification of Course Plan / Departmental Class Routine in the Dept. Notice Boards of the Colleges.
June – July, 2024	Summer Term/Internship (*For students who would like to exit after completion of Certificate Programme under FYUGP*
1st July – 31st July 2024	Summer Semester Vacation for the Teaching Staff of the colleges
10th – 20th July, 2024	Declaration of the Even Semester Examination results
1stAugust, 2024	Commencementofthe1stSemesterClassesintheColleges
1st – 10th September, 2024	1st Sessional Examination of the 1st, 3rd and 5th Semester Classes

1st-15thSeptember,2024	Students'UnionElectionintheDegreeColleges (Any one day)
13th – 21st September, 2024	Counselling and Mid Semester Feedback Assessment (Any one day)
20th September, 2024	Last date for submission of filled in Registration Forms by the 1st Semester students of Under Graduate Programme
4th October, 2024	1. LastDateforAssignmentSubmissionbythestudents(ifany) 2. LastdateforSubmissionofthefilledinExaminationFormsbythe Colleges atthe University
18th– 30thOctober,2024	2nd Sessional Examination for 3rd and 5th semester Classes (anyfourdays)
8thNovember,2024	1. Lastdatefornotificationof2ndSessionalExaminationMarksinth e DepartmentalNoticeBoards 2. CompletionoftheOddSemesterClasses
14thNovember– 18thDecember,2024	EndSemesterExaminations (Odd Semester)
29th November, 2024	LastdateforsubmissionofInternalAssessmentandPracticalExaminat ionmarks
26thDecember,2024 - to16thJanuary,2025	SemesterEndvacationfortheteachingstaffoftheColleges

N.B.*The various students'activitieslikeStudents'UnionElection,CollegeWeek,Youth Festivaletc.arenot included in this AcademicCalendar*

RemarksColumn

Date	Class/Subject	Remarks

- NOTE–

Class Routine: 2023-24
(Sample)

Days	9.15	10.15	11.15	12.15	01.15	02.15	03.15
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							

DIBRUGARH UNIVERSITY:: DIBRUGARH :: ASSAM
HOLIDAY LIST: 2024
FOR THE ADMINISTRATIVE BRANCHES AND ACADEMIC DEPARTMENTS/CENTRES OF STUDIES/DUIET/DODL OF DIBRUGARH UNIVERSITY AND ITS AFFILIATED & PERMITTED COLLEGES

(Issued vide Memo No. DU/DR-A/Holiday List-2024/2023/1170, dated 15.12.2023)

Date	National Calendar [Saka Era (S.E.)]	Assamese Calendar (Bhaskarabda)	Days of the week	Name of the Festival/Occasion	No. of days
14th, 15th & 16th January	24th, 25th and 26th Pausa, 1945 S.E.	29th, 30th Puh and 1st Magh, 1430	Sunday, Monday & Tuesday	Magh Bihu and Tusu Puja	3
26th January	6th Magha	11th Magh	Friday	Republic Day	1
31st January	11th Magha	16th Magh	Wednesday	Me-dam-Me-fe	1
14th February	25th Magha	1st Phagun	Wednesday	Saraswati Puja and **Ali Aye Ligang** *(Declared as holiday by the Assam Govt. in the nine districts of Upper Assam and Sonitpur Dist.)*	1
24th February	5th Phalguna	11th Phagun	Saturday	Bir Chilarai Divas	1
25th March	5th Chaitra, 1946 S.E.	11th Chot	Monday	Holi, Doljatra (Fakua)	1
29th March	9th Chaitra	15th Chot	Friday	Good Friday	1
11th April	22nd Chaitra	28th Chot	Thursday	Id-Ul-Fitre	1
13th,14th,15th &16th April	24th, 25th, 26th and 27th Chaitra	30th Chot, 1st, 2nd and 3rd Bohag, 1431	Saturday, Sunday, Monday and Tuesday	Rongali Bihu/Bohag Bihu	4
20th April	31st Chaitra	7th Bohag	Saturday	Sati Sadhani Divas	1

1st May	11th Vaisakha	18th Bohag	Wednesday	May Day	1
23rd May	2nd Jaistha	9th Jeth	Thursday	Buddha Purnima	1
17th June	27th Jaistha	2nd Ahar	Monday	Id-Uz-Zuha	1
15th August	24th Sravana	30th Saon	Thursday	Independence Day	1
23rd August	1st Bhadra	6th Bhada	Friday	Tirubhav Tithi of Sri Sri Madhabdeva	1
26th August	4th Bhadra	9th Bhada	Monday	Janmastami	1
4th September	13th Bhadra	18th Bhada	Wednesday	Tirubhav Tithi of Srimanta Sankardeva	1
14th September	23rd Bhadra	28th Bhada	Saturday	Karam Puja	1
2nd October	10th Asvina	15th Ahin	Wednesday	Gandhi Jayanti	1
10th-16th October	18th, 19th, 20th, 21st, 22nd, 23rd & 24th Asvina	23rd, 24th, 25th, 26th, 27th, 28th & 29th Ahin	Thursday to Wednesday	Durga Puja Vacation / Janmotsava of Srimanta Sankardeva	7
17th October	25th Asvina	30th Ahin	Thursday	Kati Bihu	1
31st October	9th Kartika	14th Kati	Thursday	Kali Puja & Diwali	1
15th November	24th Kartika	29th Kati	Friday	Birth Day of Guru Nanak	1
24th November	3rd Agrahayana	8th Aghun	Sunday	Lachit Divas	1
2nd December	11th Agrahayana	16th Aghun	Monday	Asom Divas (Su-Ka-Pha-Divas)	1
25th December	4th Pausha	9th Puh	Wednesday	Christmas Day	1

Total Number of Holidays: 37 (Thirty Seven)

Half Holidays (at 1:00 P.M.) on the following days during the year 2024.

Date	***National Calendar (S.E.)***	***Assamese Calendar (Bhaskarabda)***	***Day***	**Festival**	**No. of days**
17th July	26th Sravana	1st Saon	Wednesday	Muharram	1
16th October *(Already included in the Durga Puja Holidays)*	24th Asvina	29th Ahin	Wednesday	Lakshmi Puja	1

Total Number of Holidays: 02 (Two)

RestrictedHolidays
{Each employee oftheUniversityanditsaffiliated/permittedColleges/Institutesmay availonly2 (two) of thefollowing}

List of Restricted Holidays {Each employee of the University and its affiliated/ permitted Colleges/Institutes may avail only two (02) of the following}

Date	National Calendar (S.E.)	Assamese Calendar (Bhaskarabda)	Day	Festival	No. of days
1st January	11th Pausa 1945 S.E.	15th Puh 1430	Monday	New Year's Day	1
17th January	27th Pausa	2nd Magh	Wednesday	Silpi Divas	1
23rd January	3rd Magha	8th Magh	Tuesday	Gwthar Bathou San/Netaji Birth Day	1
27th January	7th Magha	12th Math	Saturday	Busu Dima Festival	1
20th February	1st Phalguna	7th Phagun	Tuesday	Karbi-Dehal-Kachir Dom	1
26th February	7th Phalguna	13th Phagun	Monday	Shab-E-Barat	1
8th March	18th Phalguna	24th Phagun	Friday	Sivaratri	1
18th March	28th Phalguna	4th Chot	Monday	Khring Khring Baithow Puja	1
30th March	10th Chaitra 1946 S.E.	16th Chot	Saturday	Easter Saturday	1
7th April	18th Chaitra	24th Chot	Sunday	Lailatur Qadar	1
14th April	25th Chaitra	1st Bohag 1431	Sunday	Tithi of Gopaldeva	1
17th April	28th Chaitra	4th Bohag	Wednesday	Deuri Bihu	1
21st April	1st Vaisakha	8th Bohag	Sunday	Mahabir Jayanti	1
8th May	18th Vaisakha	25th Bohag	Wednesday	Tithi of Sri Sri Damodardeva	1
16th May	26th Vaisakha	2nd Jeth	Thursday	Birthday of Sri Sri Krishnaguru	1
23rd May	2nd Jaistha	9th Jeth	Thursday	Baikhowa Festival	1
24th May	3rd Jaistha	10th Jeth	Friday	Janmotsav of Sri Sri Madhabdeva	1
6th June	16th Jaistha	23rd Jeth	Thursday	Tithi of Harideva	1

20th June	30th Jaistha	5th Ahar	Thursday	Death Anniversary of Bishnu Prasad Rabha	1
30th June	9th Ashadha	15th Ahar	Sunday	Hul Divas	1
13th July	22nd Ashadha	28th Ahar	Saturday	Birthday of Nepali Poet Bhanu Bhakta Acharya	1
13th August	22nd Sravana	28th Saon	Tuesday	Death Anniversary of Bir Tikendrajit	1
15th September	24th Bhadra	29th Bhada	Sunday	Birthday of Sri Sri Thakur Anukul Chandra	1
16th September	25th Bhadra	30th Bhada	Monday	Fateha-E-Dwaz Daham	1
1st November	10th Kartika	15th Kati	Friday	Kuki Chavang Kut	1
3rd November	12th Kartika	17th Kati	Sunday	Bhatri Dwitiya / Abirbhav Tithi of Sri Bhubaneswar Sadhu Thakur	1
7th November	16th Kartika	21st Kati	Thursday	Chhat Puja	1
24th November	3rd Agrahayana	8th Aghun	Sunday	Death Anniversary of Guru Teg Bahadurji	1
5th December	14th Agrahayana	19th Aghun	Thursday	Sikpui Ruoi (Harvest festival of Hmar Community)	1
10th December	19thAgrahayana	24th Aghun	Tuesday	Martyr's Day	1
12th December	21st Agrahayana	26th Aghun	Thursday	Gaan – Ngai	1
24th December	3rd Pausa	8 Puh	Tuesday	Christmas Eve	1

Total Number of Restricted Holidays: 32 (Thirty two)

N.B:

(1) If any of the holiday or restricted holiday for festivals notified above does not fall on the day notified, necessary modification of changing the date (s) will be issued in due course.